

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2016-2017**

AGENCY CONTACT INFORMATION

Agency Name: **City of Piedmont**

Date: 12/4/2017

Primary Point of Contact

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Title: Public Works Director

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2016-2017**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total	Notes
Beginning of Year Fund Balance	\$ 69,723	\$ 12,569	\$ -	\$ -	\$ 82,292	
Revenue	\$ 34,397	\$ 426,867	\$ -	\$ -	\$ 461,264	
Interest	\$ 11	\$ 130	\$ -	\$ -	\$ 141	
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 103,555 <small>TRUE</small>	\$ 366,960 <small>TRUE</small>	\$ - <small>#REF!</small>	\$ - <small>#REF!</small>	\$ 470,515	
End of Year Fund Balance	\$ 576	\$ 72,605	\$ -	\$ -	\$ 73,181	

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total	Notes
Beginning of Year Fund Balance	\$ 21,525	\$ 2,226	\$ -	\$ -	\$ 23,751	
Revenue	\$ 27,874	\$ 398,700	\$ -	\$ -	\$ 426,574	
Interest	\$ 40	\$ 460	\$ -	\$ -	\$ 500	
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 23,799 <small>TRUE</small>	\$ 188,710 <small>TRUE</small>	\$ - <small>#REF!</small>	\$ - <small>#REF!</small>	\$ 212,509	
End of Year Fund Balance	\$ 25,640	\$ 212,676	\$ -	\$ -	\$ 238,316	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2016-17**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	
Pedestrian Master Plan	
Bike/Ped Master Plan	2014

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

N/A

2. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status
2017 Paving Project	Paving/microsealing various streets	\$ 26,216.00	Underway

3. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	No	No	No	Although articles were published, they failed to reflect funding was from Measures B and BB. The City had a turnover in staff during the year and this requirement was inadvertently overlooked.
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2016-17**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?	
1	Bike/Ped	Operations	Other (describe in Column H)	Administrative	Annual Compliance Reporting Requirements	Generation of annual compliance reports and audit to conform to requirements	1	Other (describe in Column K)	Compliance reporting requirements completed for FY 2016-17	\$ 263	\$ -	Yes	
2	Pedestrian	PS&E	Pedestrian Crossing	Capital	Linda Ave. Crosswalk Improvements	Bulbouts and street lighting at midblock crosswalk locations along Linda Avenue	61%	# of Plans developed	Plans completed. 35% was completed in 2015-16. The remaining expenses for plan completion is in MBB/LSR	\$ 11,156	\$ 438	Yes	
3	Pedestrian	Construction	Pedestrian Crossing	Capital	Linda Ave. Crosswalk Improvements	Bulbouts and street lighting at midblock crosswalk locations along Linda Avenue	2	Signs	Sidewalk and Pedestrian Facility Project is approx. 24% complete. See also MB/LSR & MBB/LSR.		\$ 22,314	Yes	
4	Pedestrian	Scoping, Feasibility, Planning	Pedestrian Crossing	Capital	Grand Ave. and Oakland Ave. Pedestrian Safety Study	Traffic data collection, crash history review and safety recommendations at Oakland Ave., west of Arbor Dr. and at Grand Ave. north of Linda	1	Other (describe in Column L)	Studies completed. (Study inadvertently noted as completed in 2015-16 reporting)	\$ 6,294	\$ -	Yes	
5	Pedestrian	Construction	Signage and Wayfinding	Capital	Oakland Ave./El Cerito Ave. Cross Walk Signs	Installation of RFBB to improve safety at uncontrolled crosswalk	4	Signs	Project also included 290 LF of crosswalks, 1 push-button station, pavement marking	\$ 26,298	\$ -	Yes	
6	Bicycle	Project Completion/Closeout	Bikeways (non-Class I)	Capital	Grand Ave. Bicycle Lane Project	Bike lane striping, marking and traffic loop detectors along Grand Ave. from Fairview Ave. to Cambridge Way.	1.05	Lane Miles	Bike lanes, pavement marking, 1,668 LF of crosswalk striping	\$ 34,585	\$ -	Yes	
7	Pedestrian	Scoping, Feasibility, Planning	Pedestrian Crossing	Capital	Pedestrian Crosswalks	Review and analyze request for new pedestrian crossings at various intersections	1	Other (describe in Column L)	Field investigation and memo of findings	\$ 723	\$ -	Yes	
8	Bike/Ped	Other	Pedestrian Crossing	Capital	Safety Review of Specific Crosswalks	Review of 6 crosswalks for bike and pedestrian safety. Concept design and budget	6	Intersections	Study completed	\$ -	\$ 567	Yes	
9	Bike/Ped	Scoping, Feasibility, Planning	Pedestrian Crossing	Administrative	Stop Sign/Crosswalk Policy	Develop overall policy for analyzing requests for installation of stop signs and crosswalks	30%	Other (describe in Column L)	Policy document	\$ -	\$ 481	Yes	
10	Bike/Ped	Construction	Pedestrian Crossing	Capital	Stop Sign and Crosswalk Striping	Install new stop signs and crosswalks at 10 locations	35	Signs	Project also included 2,394 SF of markings and 650 LF of striping	\$ 24,237	\$ -		
11										\$ -	\$ -		
12										\$ -	\$ -		
13										\$ -	\$ -		
14										\$ -	\$ -		
15										\$ -	\$ -		
16										\$ -	\$ -		
17										\$ -	\$ -		
18										\$ -	\$ -		
19										\$ -	\$ -		
20										\$ -	\$ -		
21										\$ -	\$ -		
22										\$ -	\$ -		
23										\$ -	\$ -		
24										\$ -	\$ -		
25										\$ -	\$ -		
Total Percentage of Capital vs Administrative Costs				99%									
a. Total Capital				\$ 126,611									
b. Total Administrative				\$ 743									
										TOTAL	\$ 103,555	\$ 23,799	
										Match to Table 1?	TRUE	TRUE	

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2016-17**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI = 64

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A
Note that the above PCI is from the MTC Street Saver program, Network Summary Statistics report generated on 5/12/2017. This is higher than the PCI shown in the above listed hyperlink for Piedmont (by 2 points)

2. Were any DLD LSR funded improvements this year provided exemptions from the locally adopted complete street's policy? If so, which projects and why?

N/A

3. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status
2017 Paving Project	Paving/Micro sealing various roads	\$285,281	Underway

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

Article	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	No	No	No	Although articles were published, they didn't specifically mention Measures B and BB. Due to staff turnover at the City during the year, this requirements was inadvertently overlooked.
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2016-17**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Streets/Rds	Operations	Other (describe in Column H)	Administrative	Annual Compliance Reporting Requirements	Generation of annual compliance reports and audit to conform to requirements	1	Other (describe in Column K)	Compliance reporting requirements completed for FY 2016-17	\$ 9,580	\$ -	Yes
2	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	2015 Pavement Project	Pavement and intersection improvements from 2015 plans	0.2	Lane Miles	Improvements included 70 LF curb, gutter, sidewalk and pavement markings, bike lanes, signs and crosswalks, project completion & closeout	\$ -	\$ 119,756	Yes
3	Streets/Rds	PS&E	Street Resurfacing/Maintenance	Capital	2017 Pavement Project	Pavement and intersection improvement plans for 2017	60%	# of Plans developed	These started as the 2016 Pavement Project and were renamed to 2017	\$ 20,917	\$ -	Yes
4	Streets/Rds	Scoping, Feasibility, Planning	Street Resurfacing/Maintenance	Capital	Pavement Management review and analysis of all Arterials and Collectors	Per state and federal funding requirements, PMP's must be updated periodically to ensure accuracy. This update was for arterial and collector streets in the City.	12	Lane Miles	Software costs along with surveying of arterial and collector streets and associated reporting	\$ 11,550	\$ -	Yes
5	Streets/Rds	Scoping, Feasibility, Planning	Streetscape / Complete Streets	Capital	San Carlos/Oakland Avenue Retaining Walls	Field measurements and conceptual plans for retaining walls in street right-of-way	90%	# of Plans developed	Concept, design and budget estimate	\$ 1,793	\$ -	Yes
6	Streets/Rds	Other	Other (describe in Column H)	Administrative	OBAG-2 Street Paving Funding Seminar	Training seminar of funding options for street paving.	1	Other (describe in Column K)	Seminar completed	\$ 700	\$ -	Yes
7	Ped only	Construction	Pedestrian Crossing Improvements	Capital	Grand and Oakland Ave Pedestrian Safety Project	Measured timing of pedestrian crossing at ex. traffic signal and adjusted to meet standards.	1	Signals		\$ 1,795	\$ -	Yes
8	Streets/Rds	PS&E	Sidewalks and Ramps	Capital	Curb Ramps and Intersection Repair	Curb ramp and intersection improvement plans	50%	# of Plans developed		\$ 18,148	\$ -	Yes
9	Streets/Rds	Construction	Sidewalks and Ramps	Capital	Annual Sidewalk, Curb, Gutter Replacement	Replacement of damaged curb, gutter and sidewalk	1397	Linear Feet	Curb, gutter & sidewalk and AC plugs at various locations	\$ 213,069	\$ -	Yes
10	Streets/Rds	PS&E	Sidewalks and Ramps	Capital	Linda Ave. Crosswalk Improvements	Bulbouts and street lighting at midblock crosswalk locations along Linda Avenue	4%	# of Plans developed	Plans completed. 35% was completed in 2015-16. The remaining expenses for plan completion is in MB/BP & MBB/BP	\$ -	\$ 854	Yes
11	Streets/Rds	Construction	Sidewalks and Ramps	Capital	Linda Ave. Crosswalk Improvements	Bulbouts and street lighting at midblock crosswalk locations along Linda Avenue	216	Linear Feet	Curb, gutter & sidewalk Project is approx. 24% complete. See also MBB/BP.	\$ 19,665	\$ 39,700	Yes
12	Streets/Rds	Construction	Bikeways and Multiuse Paths	Capital	Linda Ave. Crosswalk Improvements	Bulbouts and street lighting at midblock crosswalk locations along Linda Avenue	2	Signs	Improvements include Street Lighting. Project is approx 24% complete. See also MBB/BP.		\$ 28,400	Yes
13	Streets/Rds	Construction	Pedestrian Crossing Improvements	Capital	Linda/Kingston/Rose Triangle	Attractive refuge for pedestrians at the confluence of three streets	322	Linear Feet	Measure B contribution for capitol improvement. Includes curb, gutter, sidewalk, plus 4 signs & 221 LF of pavement striping	\$ 55,689		
14	Streets/Rds	Maintenance	Street Resurfacing/Maintenance	Capital	Annual Emergency Roadway Inspection and Repair	Remove and replace existing asphalt roadway pavement,	47	Square Feet	3 locations	\$ 6,934	\$ -	Yes
15	Streets/Rds	Construction	Pedestrian Crossing Improvements	Capital	Oakland/El Cerito Cross Walk Signs	Installation of RFBB to improve safety at uncontrolled crosswalk	4	Signs	New striping included	\$ 7,120	\$ -	Yes
TOTAL										\$ 366,960	\$ 188,710	
Match to Table 1?										TRUE	TRUE	
Percentage of Capital vs Administrative Costs				98%								
a. Total Capital				\$ 545,390								
b. Total Administrative				\$ 10,280								

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?

\$ 28,400	Meets minimum 15% threshold?
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Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

15.0%	TRUE
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If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why in the box below