

**MEASURE B AND MEASURE BB  
Annual Program Compliance Report  
Reporting Fiscal Year 2016-2017**

**AGENCY CONTACT INFORMATION**

Agency Name: **City of Newark**

Date: **12/20/2017**

**Primary Point of Contact**

Name: **Myvan Khuu-Seeman**

Title: **Administrative Analyst**

Phone: **(510) 578-4290**

Email: **[myvan.khuu-seeman@newark.org](mailto:myvan.khuu-seeman@newark.org)**

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**Agency's Certification of True and Accurate Reporting by Submission**

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

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**Program Compliance Report Structure**

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- \* **Cover - Agency Contact**
- \* **General Compliance Reporting for all programs**
- \* **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- \* **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB  
Annual Program Compliance Report Fiscal Year 2016-2017**

**TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE**

*DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.*

**A. 2000 MEASURE B Direct Local Distribution Programs**

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
<b>Beginning of Year Fund Balance</b>	\$ 165,142	\$ 538,283	\$ -	\$ 86,114	\$ 789,539
<b>Revenue</b>	\$ 137,150	\$ 495,624	\$ -	\$ 192,197	\$ 824,971
<b>Interest</b>	\$ 540	\$ 3,064	\$ -	\$ 955	\$ 4,559
<b>Expenditures</b> <small>Expenditures Matches Table 2?</small>	\$ 196,800 <small>TRUE</small>	\$ 402,759 <small>TRUE</small>	\$ - <small>#REF!</small>	\$ 186,826 <small>TRUE</small>	\$ 786,385
<b>End of Year Fund Balance</b>	\$ 106,032	\$ 634,212	\$ -	\$ 92,440	\$ 832,684

**Notes**

The City of Newark is currently in the process of updating its biennial budget for fiscal years 2018-2020. The City intends to increase the budget for its fiscal year 2018-2019 Street Maintenance Program and Curb, Gutter and Sidewalk Program in order to utilize additional Measure B/BB funds. Newark will continue to monitor remaining Measure B/BB fund balances and adjust project scope accordingly.

Additionally, the timing of these projects (which typically begin at the end of one fiscal year and are completed early in the following fiscal year) may provide the appearance that funding is not being maximized during a particular fiscal year. Funds are generally fully expended during the construction season of the concluding fiscal year, but the majority of the construction activity and therefore the expenditure of funding typically occurs in the early part of the new fiscal year.

**B. 2014 MEASURE BB Direct Local Distribution Programs**

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
<b>Beginning of Year Fund Balance</b>	\$ 129,882	\$ 349,262	\$ -	\$ 132,932	\$ 612,076
<b>Revenue</b>	\$ 111,142	\$ 441,750	\$ -	\$ 116,648	\$ 669,540
<b>Interest</b>	\$ 644	\$ 3,618	\$ -	\$ 1,254	\$ 5,516
<b>Expenditures</b> <small>Expenditures Matches Table 2?</small>	\$ 208,566 <small>TRUE</small>	\$ 359,997 <small>TRUE</small>	\$ - <small>#REF!</small>	\$ - <small>TRUE</small>	\$ 568,563
<b>End of Year Fund Balance</b>	\$ 33,102	\$ 434,633	\$ -	\$ 250,834	\$ 718,569

**Notes**

Please see note above.

Also, due to an internal accounting error, cost of services designated to be charged to the Measure BB paratransit pass-through funds were instead charged only to the Measure B paratransit pass-through funds. This has been corrected for the 2017-2018 fiscal year, and will be reflected in the fiscal year 2017-2018 Compliance Report.

**Bicycle and Pedestrian Direct Local Distribution Program  
Reporting Period - Fiscal Year 2016-17**

**GENERAL COMPLIANCE REPORTING**

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	
Pedestrian Master Plan	
Bike/Ped Master Plan	2017

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

N/A
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2. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status
CIP Project #1181: 2018 Curb, Gutter, and Sidewalk Replacement Program	Remove and replace damaged sidewalks, curbs, and gutters throughout the City, to prevent tripping hazards. Improved pedestrian and bicycle safety.	\$130,000 (Measure B) \$106,000 (Measure BB)	Planned

3. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
<b>Article</b>	Yes	Yes	Yes	N/A
<b>Website</b>	Yes	Yes	Yes	N/A
<b>Signage</b>	Yes	Yes	Yes	N/A

**Bicycle and Pedestrian Direct Local Distribution Program  
Reporting Period - Fiscal Year 2016-17**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.  
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Bike/Ped	Maintenance	Sidewalks and Ramps	Capital	CIP Project #1118: 2016 Curb, Gutter, and Sidewalk Replacement Program	Removed and replaced damaged sidewalks, curbs, and gutters throughout the City.	5,543 4,949	Linear Feet	5,543 linear feet of curb and gutter improvements; 4,959 linear feet of sidewalk improvements	\$ 98,800	\$ 104,000	Yes
2	Bike/Ped	Maintenance	Sidewalks and Ramps	Capital	CIP Project #1143: 2017 Curb, Gutter, and Sidewalk Replacement Program	Removed and replaced damaged sidewalks, curbs, and gutters throughout the City.	1,830 1,630	Linear Feet	1,830 linear feet of curb and gutter improvements; 1,630 linear feet of sidewalk improvements	\$ 98,000	\$ 104,566	Yes
3										\$ -	\$ -	
<b>Total Percentage of Capital vs Administrative Costs</b>									<b>TOTAL</b>	\$ -	\$ -	
a. Total Capital										\$ 196,800	\$ 208,566	
b. Total Administrative												
									<b>Match to Table 1?</b>	TRUE	TRUE	

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

N/A

**Local Streets and Roads (LSR) Direct Local Distribution Program  
Reporting Period - Fiscal Year 2016-17**

**GENERAL COMPLIANCE REPORTING**

**1. What is agency's current Pavement Condition Index (PCI)?**

PCI =

*Use PCI from the most recent MTC's VitalSigns linked here:*

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

**If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.**

*Indicate N/A, if not applicable.*

**2. Were any DLD LSR funded improvements this year provided exemptions from the locally adopted complete street's policy? If so, which projects and why?**

**3. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.**

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status
CIP Project #1141: 2017 Street Maintenance Program	Overlay various streets with asphalt concrete. Restored worn out pavement to full serviceability and improved traffic safety by replacing pavement surface and traffic striping.	\$461,000 (Measure B) \$358,000 (Measure BB)	Underway
CIP Project #1179: 2018 Street Maintenance Program	Overlay various streets with asphalt concrete. Restored worn out pavement to full serviceability and improved traffic safety by replacing pavement surface and traffic striping.	\$470,000 (Measure B) \$420,000 (Measure BB)	Planned

**4. Confirm the completion of the publicity requirements in the table below (Yes/No).**

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
<b>Article</b>	Yes	Yes	Yes	N/A
<b>Website</b>	Yes	Yes	Yes	N/A
<b>Signage</b>	Yes	Yes	Yes	N/A

**Local Streets and Roads Direct Local Distribution Program  
Reporting Period - Fiscal Year 2016-17**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.  
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Bike/Ped	Project Completion/Closeout	Other (describe in Column H)	Administrative	CIP Project #953: Newark Pedestrian and Bicycle Master Plan	The Master Plan identifies potential infrastructure projects, as well as policies and programs, which improve the biking and walking environment in the City.	N/A	Other (describe in Column K)	The final draft of Newark's first Pedestrian and Bicycle Master Plan was approved by City Council in February 2017.	\$ 12,197	\$ -	Yes
2	Streets/Rds	Project Completion/Closeout	Street Resurfacing/Maintenance	Capital	CIP Project #1116: 2016 Street Maintenance Program	Overlay various streets with asphalt concrete. Restored worn out pavement to full serviceability and improved traffic safety by replacing pavement surface and traffic striping.	277,175	Square Feet	Asphalt Concrete Overlay improvements, including crosswalk, school crossing, and asphalt work, which enhances pedestrian and bicycle safety.	\$ 249,999	\$ 54,700	Yes
3	Bike/Ped	Maintenance	Sidewalks and Ramps	Capital	CIP Project #1118: 2016 Curb, Gutter, and Sidewalk Replacement Program	Removed and replaced damaged sidewalks, curbs, and gutters throughout the City, to prevent tripping hazards.	4,959 5,543	Linear Feet	Sidewalk (4,959 LF), Curb and Gutter (5,543 LF) replacement totals, project-wide.	\$ 140,563	\$ -	Yes
4	Streets/Rds	Maintenance	Street Resurfacing/Maintenance	Capital	CIP Project #1141 and #1142: 2017 Street Maintenance Program	Overlay various streets with asphalt concrete. Restored worn out pavement to full serviceability and improved traffic safety by replacing pavement surface and traffic striping.	0	Square Feet	Asphalt Concrete Overlay improvements, including crosswalk, school crossing, and asphalt work, which enhances pedestrian and bicycle safety.  This project is currently in progress, with preparation work underway at the end of fiscal year 16-17.	\$ -	\$ 305,297	Yes
5	<b>Percentage of Capital vs Administrative Costs</b>									\$ -		Yes
	a. Total Capital				\$ 750,559							
	b. Total Administrative				\$ 12,197							
<b>TOTAL</b>										\$ 402,759	\$ 359,997	
<b>Match to Table 1?</b>										TRUE	TRUE	

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?

\$ 345,000 Meets minimum 15% threshold?

Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

95.8% TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why in the box below

N/A

**Paratransit Direct Local Distribution Program  
Reporting Period - Fiscal Year 2016-17**

**GENERAL COMPLIANCE REPORTING**

1. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status

2. Confirm the completion of the publicity requirements in the table below (Yes/No).

Article	Measure B		Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
	Yes	Yes	Yes		
Article	Yes	Yes	Yes	Yes	N/A
Website	Yes	Yes	Yes	Yes	N/A
Signage	Yes	Yes	Yes	No	Signs are affixed to Paratransit buses operated by MV Transportation. City of Fremont will provide proof of bus signage within their Compliance Report.

**Paratransit Direct Local Distribution Program**  
**Reporting Period - Fiscal Year 2016-17**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.  
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No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Senior and Disabled Services	Operations	City-based Door-to-Door	City of Newark/City of Fremont Paratransit	Provides local door to door rides for seniors and disabled individuals to medical appointments, grocery shopping, social events, senior center visits, and places of worship.	5,253	Number of One-Way Unduplicated Trips		\$ 179,826	\$ -	Yes
2	Meals on Wheels	Operations	Meal Delivery	Life Elder Care Meals on Wheels	Provides hot, nutritious meal delivery to home-bound Newark seniors. Also provides a daily welfare check of program participants.	14,625	Other (describe in Column J)	Meals delivered	\$ 7,000	\$ -	Yes
3									\$ -	\$ -	
<b>TOTAL</b>									\$ 186,826	\$ -	
<b>Match to Table 1?</b>									TRUE	TRUE	