

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2016-2017**

AGENCY CONTACT INFORMATION

Agency Name: **City of Albany**

Date: 12/18/2017

Primary Point of Contact

Name: Aleida Andrino-Chavez

Title: Transportation Planner

Phone: 510-528-5759

Email: achavez@albanyca.org

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2016-2017**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total	Notes
Beginning of Year Fund Balance	\$ 93,977	\$ 170,706	\$ -	\$ 10,435	\$ 275,118	These are not audited figures. As of 1/1/2018 they are not available yet.
Revenue	\$ 57,925	\$ 411,700	\$ -	\$ 36,479	\$ 506,105	
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 4,469 <small>TRUE</small>	\$ 18,538 <small>TRUE</small>	\$ - <small>#REF!</small>	\$ 33,941 <small>TRUE</small>	\$ 56,948	
End of Year Fund Balance	\$ 147,434	\$ 563,868	\$ -	\$ 12,973	\$ 724,275	

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total	Notes
Beginning of Year Fund Balance	\$ 52,029	\$ 287,189	\$ -	\$ 11,661	\$ 350,879	These are not audited figures. As of 1/1/2018 they are not available yet.
Revenue	\$ 46,941	\$ 384,534	\$ -	\$ 37,249	\$ 468,724	
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 5,577 <small>TRUE</small>	\$ 16,675 <small>TRUE</small>	\$ - <small>#REF!</small>	\$ 5,045 <small>TRUE</small>	\$ 27,297	
End of Year Fund Balance	\$ 93,393	\$ 655,048	\$ -	\$ 43,865	\$ 792,306	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2016-17**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	
Pedestrian Master Plan	
Bike/Ped Master Plan	2012

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

Agency will update the Active Transportaiton Plan (Bicycle and Pedestrain Master Plans) in 2018.

2. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status
Washington Avenue Hill Traffic calming	red curb implementaiton, design and construction of a raised crosswalk along the 800 block of Washington Avenue	\$ 35,000.00	planned
Annual Sidewalk Rehabilitation	Sidewalk repairs at selected locations based on recommendations from Albany ATP Pedestrian Network.	\$ 165,000.00	Planned
Key Route Path	Install a walking path in the Key Route Median to create a walking promenade along existing memorial trees.	\$ 65,030.00	Planned

3. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	Link to Transportation Newsletter
Website	Yes	Yes	Yes	
Signage	Yes	No	Yes	Only Measure B funds were used for the construction of Project: Marin Buchanan Bikeway Phase III.

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2016-17**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Bike/Ped	Other	Other (describe in project description column)	Administrative	Alameda CTC membership	50% split for Membership dues to Alameda CTC	1	Other (describe in Column L)	One year membership	\$ 4,469	\$ -	Yes
2	Pedestrian	PS&E	Safety Improvements	Capital	San Pablo/Buchanan Complete Streets	35% Plans	1	Other (describe in Column L)	PS&E Development	\$ -	\$ 5,577	Yes
Total Percentage of Capital vs Administrative Costs					56%							
a. Total Capital				\$	5,577							
b. Total Administrative				\$	4,469							
									TOTAL	\$ 4,469	\$ 5,577	
									Match to Table 1?	TRUE	TRUE	

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

N/A

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2016-17**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

The City is currently updating its Pavement Management Plan and implementing its recommendations, rehabilitating the road segments that are in worse condition and maintaining the ones that are in fair condition. In this way, the overall PCI would increase to acceptable thresholds.

2. Were any DLD LSR funded improvements this year provided exemptions from the locally adopted complete street's policy? If so, which projects and why?

No.

3. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status
Annual Active Transportation Plan	Implementation of striping and signage projects recommended in the Albany ATP.	65000	Planned
Annual Street Rehabilitation	Implementation of maintenance and rehabilitation on street segments recommended in the Pavement Management Plan	2,320,250	Planned
Local Streets Operations	Signage, potholing, curb designations	22088	Underway

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	No	Yes	The City has not used Measure BB funds for the construction of any project yet.

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2016-17**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?	
1	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	2016 Annual Street Rehabilitation	Resurfacing of street segments in Albany in accordance with the Pavement Management Plan	5800	Linear Feet		\$ -	\$ 3,349	Yes	
2	Bike/Ped	PS&E	Traffic Calming	Capital	North Albany Traffic Calming	The project is expected to decrease the 85th percentile speeds along Brighton Avenue by installing stop signs and three mini circles and signage	35%	Other (describe in Column K)	35% level PS&E	\$ -	\$ 13,325	Yes	
3	Other	Other	Other (describe in Column H)	Administrative	Alameda County Membership	50% split for Membership dues to Alameda CTC	1	Other (describe in Column K)	One year membership	\$ 4,469	\$ -	Yes	
4	Other	Construction	Street Resurfacing/Maintenance	Capital	2016 Annual Street Rehabilitation	Resurfacing of street segments in Albany in accordance with the Pavement Management Plan	5800	Linear Feet		\$ 12,070	\$ -	Yes	
5	Bike only	PS&E	Bikeways and Multiuse Paths	Capital	2016 Active Transportation Plan	Design of bicycle striping and signage projects that are recommended in the Albany Active Transportation Plan	1	Other (describe in Column K)	Construction plans, specifications, and estimates	\$ 1,888	\$ -	Yes	
6	Bike only	PS&E	Bikeways and Multiuse Paths	Capital	2017 Active Transportation Plan	Design of bicycle striping and signage projects that are recommended in the Albany Active Transportation Plan	1	Other (describe in Column K)	copies of construction documents	\$ 112	\$ -	Yes	
Percentage of Capital vs Administrative Costs				87%									
a. Total Capital				\$ 30,745									
b. Total Administrative				\$ 4,469									
										TOTAL	\$ 18,538	\$ 16,675	
										Match to Table 1?	TRUE	TRUE	

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?	\$ 13,325	Meets minimum 15% threshold?
Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:	79.9%	TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why in the box below

N/A

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2016-17**

GENERAL COMPLIANCE REPORTING

1. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status
Group Trips	Recreational outings throughout the greater Bay Area organized by the Senior Center senior	50,000	Underway
Customer Service and Outreach	Customer service and outreach activities include helping seniors and people with	12,000	Underway

2. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	www.albanyca.org/index.aspx?page=454
Signage	Yes	No	Yes	

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2016-17**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Senior and Disabled Services	Operations	Same Day/Taxi Program	Taxi Subsidy Program	The taxi subsidy program provides same day, on demand service, available 24 hours per day, seven days per week to Albany residents who are EBP certified or 80 years of age. When taking a taxi ride, participants pay the taxi driver directly. They must get a receipt from the taxi driver in order to get a 75% reimbursement up to \$20.00 which ever is least. Reimbursement requests are turned in at the Senior Center and then forwarded to the City of Albany's Finance Dept. which sends a check by mail.	345	Number of One-Way Unduplicated Trips		\$ -	\$ 3,278	Yes
2	Senior and Disabled Services	Operations	Group Trips	Recreational and Hiking Trips	The group trip program provides free transportation for recreational outings organized by the Senior Center and senior center classes, as well as for the senior center walking group, throughout the greater Bay Area. Group trips enhance quality of life providing opportunities for social interaction, learning, and fitness opportunities.	4450	Number of One-Way Unduplicated Trips		\$ 28,171	\$ -	Yes
3	Senior and Disabled Services	Operations	Group Trips	Pick and Go! Shopping Trips	Shopping trips are group trips with a door-to-door component which allows for increase accessibility to meet basic needs as participants are picked up from their homes (or the senior center), taken to local grocery stores and then taken home when they are done.	915			\$ 5,770	\$ -	Yes
4	Senior and Disabled Services	Operations	Customer Service and Outreach	Albany Paratransit Outreach	senior services program leader to provide customer service assistance as assigned by supervisor				\$ -	\$ 1,767	Yes
TOTAL									\$ 33,941	\$ 5,045	
Match to Table 1?									TRUE	TRUE	