

**MEASURE B AND MEASURE BB  
Annual Program Compliance Report  
Reporting Fiscal Year 2015-2016**

**AGENCY CONTACT INFORMATION**

Agency Name: **City of Hayward**

Date:

**Primary Point of Contact**

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**Agency's Certification of True and Accurate Reporting by Submission**

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

**Program Compliance Report Structure**

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- \* **Cover - Agency Contact**
- \* **General Compliance Reporting for all programs**
- \* **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- \* **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB  
Annual Program Compliance Report Fiscal Year 2015-2016**

**TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE**

*DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures.*

**A. 2000 MEASURE B Direct Local Distribution Programs**

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total	Notes
<b>Beginning of Year Fund Balance</b>	\$ 350,709	\$ 367,761	\$ -	\$ 889,520	\$ 1,607,990.00	
<b>Revenue</b>	\$ 459,633	\$ 2,230,443	\$ -	\$ 842,667	\$ 3,532,743.00	
<b>Interest</b>	\$ 3,550	\$ 8,453	\$ -	\$ 62,992	\$ 74,994.74	
<b>Expenditures</b> <small>Expenditures Matches Table 2?</small>	\$ 403,088 <small>TRUE</small>	\$ 313,876 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 683,003 <small>TRUE</small>	\$ 1,399,967.00	
<b>End of Year Fund Balance</b>	\$ 410,804	\$ 2,292,781	\$ -	\$ 1,112,176	\$ 3,815,760.74	

**B. 2014 MEASURE BB Direct Local Distribution Programs**

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total	Notes
<b>Beginning of Year Fund Balance</b>	\$ 72,265	\$ 396,817	\$ -	\$ 141,205	\$ 610,287.00	
<b>Revenue</b>	\$ 375,336	\$ 2,003,272	\$ -	\$ 751,585	\$ 3,130,193.49	
<b>Interest</b>	\$ 1,232	\$ 6,529	\$ -	\$ 1,980	\$ 9,740.90	
<b>Expenditures</b> <small>Expenditures Matches Table 2?</small>	\$ 315,962 <small>TRUE</small>	\$ 24,899 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 217,590 <small>TRUE</small>	\$ 558,451.00	
<b>End of Year Fund Balance</b>	\$ 132,871	\$ 2,381,719	\$ -	\$ 677,180	\$ 3,191,770.39	

**Bicycle and Pedestrian Direct Local Distribution Program  
Reporting Period - Fiscal Year 2015-16**

**GENERAL COMPLIANCE REPORTING**

**1. Indicate the adoption year of the most current Bicycle/ Pedestrian Master Plans, as applicable.**

	<b>Adoption Year</b>
Bicycle Master Plan	2007
Pedestrian Master Plan	
Bike/Ped Master Plan	

**If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.**

*Indicate N/A, if not applicable.*

The Bicycle Master Plan was adopted in November of 2007 as noted above. The City had hired consultants to complete a downtown specific plan with the Bicycle and Pedestrian Master Plan included and then expand beyond the downtown area. Unfortunately, the contract with those consultants had to be terminated. New consultants need to be located and contracted to begin the process of producing the master plans. It was hoped this work would begin in FY16, but is anticipated to begin in FY17.

**2. Were total expenditures on capital improvements GREATER THAN expenditures exclusively related to general program administration (outreach, staffing, administrative support), as reported on Table 2. If not, explain how capital investments will increase in the future.**

Yes, total expenditures on capital improvements were greater than general program administration expenditures.

**3. Confirm the completion of the publicity requirements in the table below (Yes/No).**

	<b>Measure B</b>	<b>Measure BB</b>	<b>Copy of Article, website, signage Attached?</b>	<b>If applicable, briefly explain why the publicity requirement wasn't completed.</b>
<b>Article</b>	Yes	Yes	Yes	
<b>Website</b>	Yes	Yes	Yes	
<b>Signage</b>	Yes	Yes	Yes	

**Bicycle and Pedestrian Direct Local Distribution Program  
Reporting Period - Fiscal Year 2015-16**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.  
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 15-16	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Bike/Ped	Other	Signals	Capital	05175 Pedestrian Traffic Signals Modifications and Improvements	Installation of countdown timers and ADA-compliant push buttons as well as audible traffic signals. Project will provide increased pedestrian safety and greater accommodation for non-vehicular modes of travel.	N/A	Other <i>(describe in Column J)</i>	As noted earlier, monies from this on-going, annual project are utilized to either replace or add countdown timers, ADA-compliant push buttons, and audible traffic signals throughout the City.	\$ 5,000.00	\$ -	Yes
2	Pedestrian	Construction	Sidewalks and Ramps	Capital	05268 New Sidewalks FY16 Hayward Blvd MB	Installation of new sidewalks along portions of Hayward Boulevard. Project will provide increased	15,540	Square Feet	Quantity complete will be identified when construction is completed	\$ 357,481	\$ -	Yes
3	Pedestrian	Scoping, Feasibility, Planning	Sidewalks and Ramps	Capital	05258 New Sidewalks FY17 Walpert	Installation of new sidewalks along portions of Walpert. Project will	0	Square Feet	Quantity complete will be identified when construction is completed	\$ 6,763	\$ -	Yes
4	Bike/Ped	Operations	Staffing	Administrative	05260 Project Predesign	City engineering costs associated with the predesign of bicycle and pedestrian projects, including preliminary survey, design, and cost estimates. Project provides for the ability to fund staff costs that are associated with future bicycle and pedestrian-related projects	N/A	Other <i>(describe in Column J)</i>	City engineering costs associated with the predesign of bicycle and pedestrian projects, including preliminary survey, design, and cost estimates. Project provides for the ability to fund staff costs that are associated with future bicycle and pedestrian-related projects	\$ 18,784	\$ -	Yes
5	Pedestrian	Construction	Sidewalks and Ramps	Capital	05277 New Sidewalks FY16 Hayward Blvd MBB	Installation of new sidewalks along portions of Hayward Boulevard. Project will provide increased pedestrian safety on this route, which passes by nearby schools and is heavily utilized.	0	Linear Feet	Quantity complete will be identified when construction is completed	\$ -	\$ 315,962.30	Yes
7	Bike/Ped	Other	Other <i>(describe in project description column)</i>	Administrative	Audit Fees FY15 Audit	Fees incurred for auditing of MB funds in FY15	N/A	Other <i>(describe in Column J)</i>	Fees incurred for auditing of MB funds in FY15	\$ 2,060.00	\$ -	Yes
8	Bike/Ped	Project Completion/Closeout	Sidewalks and Ramps	Capital	05269 - New Sidewalks FY15 Laurel Ave	Installation of new sidewalks along portions of Laurel Avenue. Project will provide increased pedestrian safety on this route.	0	Linear Feet	Project completion/close out	\$ 13,000	\$ -	Yes
<b>TOTAL</b>										\$ 403,088	\$ 315,962.30	
<b>Match to Table 1?</b>										TRUE	TRUE	

**Local Streets and Roads (LSR) Direct Local Distribution Program  
Reporting Period - Fiscal Year 2015-16**

**GENERAL COMPLIANCE REPORTING**

**1. What is agency's current Pavement Condition Index (PCI)?**

PCI =

Use PCI for 2015 from MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

**If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.**

*Indicate N/A, if not applicable.*

N/A

**2. Were any DLD LSR funded improvements this year provided exemptions from the locally adopted complete street's policy? If so, which projects and why?**

No, there were not exemptions from the complete streets policy.

**3. Were total expenditures on capital improvements GREATER THAN expenditures exclusively related to general program administration (outreach, staffing, administrative support), as reported on Table 2. If not, explain how capital investments will increase in the future.**

Yes, total expenditures on capital improvements were greater than general program administration expenditures.

**4. Confirm the completion of the publicity requirements in the table below (Yes/No).**

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage			No	The major paving projects were in the design phase in FY16. Signage will be used in FY17 when projects begin.

**Local Streets and Roads Direct Local Distribution Program  
Reporting Period - Fiscal Year 2015-16**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.  
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 15-16	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Streets/Rds	Operations	Staffing	Administrative	05208 Project Predesign	City engineering costs associated with the predesign of streets and roads projects, including preliminary survey, design, and cost estimates. Project provides for the ability to fund staff costs that are associated with future streets and roads-related projects.	N/A	Other <i>(describe in Column J)</i>	City engineering costs associated with the predesign of streets and roads projects, including preliminary survey, design, and cost estimates. Project provides for the ability to fund staff costs that are associated with future streets and roads-related projects.	\$ -	\$ 24,898.50	Yes
2	Streets/Rds	Other	Traffic Calming	Capital	05166 Speed Monitoring Devices	Several solar-powered speed monitoring devices were placed at high-priority locations throughout the City. The speed monitoring devices will remind motorists of their speed and will assist with pedestrian safety near highly traveled streets	5	Other <i>(describe in Column J)</i>	Five radar signs were purchased in FY16.	\$ 21,318.81	\$ -	Yes
3	Streets/Rds	Operations	Staffing	Administrative	05199 Project Predesign Services	City engineering costs associated with the predesign of streets and roads projects, including preliminary survey, design, and cost estimates. Project provides for the ability to fund staff costs that are associated with future streets and roads-related projects.	N/A	Other <i>(describe in Column J)</i>	City engineering costs associated with the predesign of streets and roads projects, including preliminary survey, design, and cost estimates. Project provides for the ability to fund staff costs that are associated with future streets and roads-related projects.	\$ 37,998.91	\$ -	Yes
4	Streets/Rds	Scoping, Feasibility, Planning	Street Resurfacing/Maintenance	Capital	05200 Pavement Reconstruction FY16	Reconstruction or major repair to severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards	0	Lane Miles	Project was in the planning and design stage in FY16. Construction is expected to begin in August FY17.	\$ 52,365.22	\$ -	Yes
5	Streets/Rds	Scoping, Feasibility, Planning	Street Resurfacing/Maintenance	Capital	05202 Pavement Rehabilitation	Reconstruction or major repair to severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards	0	Square Feet	Project was in the planning and design stage in FY16. Construction is expected to begin in August FY17.	\$ 199,178.29	\$ -	Yes
6	Streets/Rds	Project Completion/Closeout	Street Resurfacing/Maintenance	Capital	05251- Pavement Reconstruction FY15	Reconstruction or major repair to severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards	0	Lane Miles		\$ 1,140.00	\$ -	Yes
8	Other	Other	Other <i>(describe in Column J)</i>	Administrative	Audit Fees for FY15 MB/MBB/VRF report	Fees incurred for auditing of MB funds in FY15	N/A	Other <i>(describe in Column J)</i>	Audit Fees for FY15 MB/MBB/VRF report	\$ 1,875.00	\$ -	Yes
9										\$ -	\$ -	
<b>TOTAL</b>										\$ 313,876.23	\$ 24,898.50	
<b>Match to Table 1?</b>										TRUE	TRUE	

**A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.** Meets minimum  
In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements? 

\$	315,962	15% threshold?
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Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements: 

1269.0%	TRUE
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If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why in the box below

**Paratransit Direct Local Distribution Program  
Reporting Period - Fiscal Year 2015-16**

**GENERAL COMPLIANCE REPORTING**

1. Confirm the completion of the publicity requirements in the table below (Yes/No).

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<b>Website</b>	Yes	Yes	Yes	
<b>Signage</b>	Yes	Yes	Yes	

**Paratransit Direct Local Distribution Program**  
Reporting Period - Fiscal Year 2015-16

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

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1	Senior and Disabled Services	Operations	Same Day/Taxi Program	Central County Same Day Taxi Program	Taxi Service: on demand transportation for eligible clients to meet Activities of Daily Living (ADL's) needs	12,221	Number of One-Way Unduplicated Trips	Completed 910 accessible OWT FY 16	\$ (39,839)	\$ 217,590	Yes
2	Senior and Disabled Services	Operations	Group Trips	The HOP Group Trip Service	Groups of 4 or more: transportation for groups of eligible clients to meet ADL needs.	2,821	Number of One-Way Unduplicated Trips	Seeking new provider for FY 17.	\$ 29,739	\$ -	Yes
3	Meals on Wheels	Operations	Meal Delivery	SOS Meals on Wheels	meals to homebound seniors	37,958	Other <i>(describe in Column J)</i>		\$ 50,000	\$ -	Yes
4	Senior and Disabled Services	Operations	Volunteer Driver Program	VIP Rides - Life ElderCare	Trained volunteers provide door-through-door transportation to eligible clients to meet ADL needs,	729	Number of One-Way Unduplicated Trips		\$ 74,927	\$ -	Yes
5	Senior Services	Operations	City-based Door-to-Door	Alzheimer's Services of the East Bay	Transportation to Hayward based adult day program	21	Number of One-Way Unduplicated Trips	Program was halted temporarily when the agency moved sites.	\$ 68,750	\$ -	Yes
6	Senior and Disabled Services	Operations	Mobility Management/Travel Training	Community Resources for Independent Living (CRIL) : Hayward Up and Go	Mobility Management training for seniors and people with disabilities.	25	Number of One-Way Unduplicated Trips		\$ 71,864	\$ -	Yes
7	Senior and Disabled Services	Operations	Program Administration	Management Overhead	Program administrative services				\$ 422,442	\$ -	Yes
8	Senior and Disabled Services	Operations	Customer Service and Outreach	Marketing	Marketing				\$ 5,120	\$ -	Yes
9									\$ -	\$ -	
<b>TOTAL</b>									\$ 683,003	\$ 217,590	
<b>Match to Table 1?</b>									TRUE	TRUE	