

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2014-2015**

AGENCY CONTACT INFORMATION

Agency Name: **City of Alameda**

Date: 12/15/2015 (Revised 2.9.15)

Primary Point of Contact

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting**
- * **Table 1 - Revenue and Expenditures**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**
- * **Table 3 - Annual Implementation Plan and Fund Reserves**
- * **Measure B/BB Tracking Summary** *(auto populated from Table 3)*
- * **FY 14-15 Expenditure Summary** *(auto populated from Table 3)*

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Complete the questions below to confirm/document completion of the Master Programs Funding Agreements Reporting Requirements.

- 1. Verify Bicycle/Pedestrian Master Plan Adoption.** Per Section 7 of the Master Programs Fund Agreement Bicycle/Pedestrian Safety Program Implementation Guidelines, Alameda CTC requires local jurisdictions to have current individual or combined Bicycle and Pedestrian Master Plans (updated every five years) or demonstrate these plans will be adopted by December 31, 2015.

Specify the adoption year of the most current Bicycle and Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	2010
Pedestrian Master Plan	2009
Bicycle and Pedestrian Master Plan	n/a

Describe the your agency's plan to ensure a Bicycle and/or Pedestrian Master Plans will be adopted by the December 31, 2015 deadline, or updated. Indicate N/A, if not applicable.

We are currently updating both our Bike MP and our Ped MP and expect to have the updates completed and submitted to Council for adoption during FY 15-16.

- 2. Bicycle and Pedestrian Master Plans Core Elements.**

Required core elements for pedestrian plans are described in the Toolkit for Improving Walkability linked below.

http://www.alamedactc.org/files/managed/Document/11852/ACTIA_Ped_Toolkit_UPDATE_FINAL_EL_web_2009.pdf

Alameda CTC is currently developing guidelines that outline required core elements for bicycle plans. Until these guidelines are developed, bicycle plans should demonstrate that they contain the core elements from the California Streets and Highways Code Section 891.2 linked below.

http://www.dot.ca.gov/hq/LocalPrograms/bta/PDFs/Sec891_2.pdf

Which core elements are included in your agency's Bicycle and Pedestrian Master Plan(s)? A link or separate attachments to your Master Plan(s) core elements may be provided in response to this question.

All of the core elements are included. See <http://alamedaca.gov/sites/default/files/document-files/bikestandardsfinalcompiled.pdf> and <http://alamedaca.gov/sites/default/files/document-files/pedplanfinal.pdf>

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Publicity Requirements

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

3. Did your agency publish an article highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	

List Publication(s) and Date of Publication

Measure B or BB?

Alameda CTC Reports E-News, August 2015	Measure B

If no article was published, explain below.

The article sent in to MTC mentioned Measure B Streets and Roads, Measure B Bike and Ped, and Measure B Paratransit. The trimmed version omitted specific mention of Measure B Bike and Ped. No BB funds were spent in FY 14-15, and

4. Did your agency publish an website information highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	

Website link(s)

Measure B or BB?

http://alamedaca.gov/sites/default/files/document-f	Measure B
http://alamedaca.gov/public-works/measure-b	Measure B

If no website information published, explain below.

No BB funds were spent, and no mention of BB-bike-ped-funded projects was made in the websites.

5. Did your agency post signage highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

Estimated # of Measure B Signs Posted

Estimated # of Measure BB Signs Posted

Project(s) associated with signage.

Sidewalks

If no signage posted, explain below.

Old signs furnished by ACTC only mention Measure B.

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 1: REVENUE AND EXPENDITURES

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

MEASURE B

Beginning of Year Balance	\$ 61,638
Revenue	\$ 224,498
Interest	\$ 133
Expenditures	\$ 250,000
End of Year Fund Balance	\$ 36,269

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

N/A

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

MEASURE BB

	Amount
Beginning of Year Balance	\$ -
Revenue	\$ 36,497
Interest	\$ -
Expenditures	\$ -
End of Year Fund Balance	\$ 36,497

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

Revenues came near the end of the fiscal year, so there was not time to get approval from Council to spend them.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements.
 - Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Pedestrian	Construction	Sidewalks and Ramps	9820215 Sidewalk Repair FY 14/15	Repairing and replacing various pieces of sidewalk.	21,329	Linear Feet		\$ 250,000	\$ -	Yes
TOTAL									\$ 250,000	\$ -	
Match to Table 1?									TRUE	TRUE	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.

1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ 36,269
FY 14-15 Summary of End of Year Balance	
FY 14-15 Planned Project Balance ¹	\$ -
FY 13-16 Capital Reserve Window Balance ²	\$ -
FY 14-17 Capital Reserve Window Balance ²	\$ 2,469
FY 15-18 Capital Reserve Window Balance ²	\$ 26,049
FY 14-15 Operations Reserve Balance ³	\$ -
FY 14-15 Undesignated Reserve Balance ⁴	\$ -
FY 14/15 Actual vs. Projected Revenue ⁵	\$ 7,750
Sub-total⁶	\$ 36,268
Subtract FY 13-16 Capital Reserve Commitment	\$ -
Subtract FY 14-17 Capital Reserve Commitment	\$ (2,469)
Subtract FY 15-18 Capital Reserve Commitment	\$ (26,049)
FY 14-15 Uncommitted Rollover Balance	\$ 7,750
FY 15-16 MB Projected Revenue	\$ 227,416
Total FY 15-16 MB Funds Available⁷	\$ 235,166

BOX 2a					
FY 14-15 MB Planned vs. Actual Expenditures					
	Planned	Actual	Unspent	% Unspent	
Planned	\$ -	\$ -	\$ -	-	
FY 13-16 Cap	\$ -	\$ -	\$ -	-	
FY 14-17 Cap	\$ 50,000	\$ 50,000	\$ -	-	
FY 15-18 Cap	\$ 200,000	\$ 200,000	\$ -	-	
Operations	\$ -	\$ -	\$ -	-	
Undesignated	\$ -	\$ -	\$ -	-	

BOX 2b						
CAPITAL RESERVE TRACKING REALLOCATION VERIFICATION TOOL						
Window	Original Allocation ¹	Expended FY 14-15	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴	All funds available by window allocated?
FY 13-16	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE
FY 14-17	\$ 52,469	\$ 50,000	\$ 2,469	\$ 2,469	\$ -	TRUE
FY 15-18	\$ 226,049	\$ 200,000	\$ 26,049	\$ 26,049	\$ -	TRUE

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -	\$ -	\$ -	\$ -	\$ -
FY 16-19 Capital Reserve	\$ 51,482	\$ 63,684	\$ -	\$ -	\$ 115,166
Operations Reserve	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Undesignated Reserve	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
TOTAL Measure B	\$ 171,482	\$ 63,684	\$ -	\$ -	\$ 235,166

Max. Allocation	Allocated	Max. % Allowed	Allocation under max.?
\$ 113,708	44%	50%	TRUE
\$ 22,742	9%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 3a		
MB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 235,166	All funds available for FY 15-16 Allocated?
BOX 3: Allocated Funds	\$ 235,166	
Remaining Amount	\$ -	TRUE

Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

- Box 1 Notes**
1. Auto populated from Box 4's Balance, only shows positive balances.
 2. Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures.
 3. Auto populated from Box 8's Operation Balance.
 4. Auto populated from Box 10's Undesignated Balance.
 5. Amount is Actual Distributions/Interest subtract Last Year's provided revenue projections.
 6. Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true.
 7. Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes).
- Box 2b Notes**
1. Original identified is the amount set in prior year's compliance report.
 2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
 3. Amount re-identified by recipient in the Capital Reserve Box 6 and 7.
 4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 4							
PLANNED PROJECTS (unreserved funds)							
FY 14-15 PLANNED VS ACTUAL EXPENDITURES							
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Provide an explanation for positive or negative fund balances.
1					\$ -	-	
TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES			\$ -	\$ -	\$ -	-	

BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1			\$ -		
TOTAL FY 15-16 PLANNED PROJECTS			\$ -		

SECTION 2: CAPITAL FUND RESERVE

BOX 6 CAPITAL FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES						
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
1	9820215	Sidewalk Repair FY 14-15	FY 13-16 Window		\$ -	\$ -
			Prior Yr's Plan for FY 14-17 Window	\$ 50,000		
			FY 14-17 Window		\$ 50,000	\$ -
			Prior Yr's Plan for FY 15-18 Window	\$ 200,000		
			FY 15-18 Window		\$ 200,000	\$ -
			FY 16-19 Window			
Total				\$ 250,000	\$ 250,000	\$ -

BOX 7a CAPITAL FUND RESERVE FY 15-16 through FY 18-19				
FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ -				
\$ 2,469				
\$ -	\$ -			
\$ 26,049				
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	

BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status	
1) Explain unexpended funds in FY 14-15 and any reallocation.	
N/A	
2) Describe changes to the reserve for this project.	
Reserves moved to the new Complete Streets project. Sidewalks will be paid for with Gas Tax and other funds from now on.	
3) Describe project status as of June 30, 2015.	
Construction completed, closing out final bills.	

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
2	9161102	Complete Streets - Bike Ped	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ -				
\$ 2,469	\$ -			
\$ 26,049	\$ -	\$ -		
\$ 51,482	\$ 63,684	\$ -	\$ -	
\$ 80,000	\$ 63,684	\$ -	\$ -	

1) Describe project status as of June 30, 2015.	
New project, just approved by Council in June 2015. Will start in July 2015.	

TOTAL FY 14-15 CAPITAL RESERVE PLANNED VS. ACTUAL	Planned	Actual	Unspent	Unspent %
	\$ 250,000	\$ 250,000	\$ -	-

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ -	\$ -				\$ -
FY 14-17	\$ 50,000	\$ 2,469	\$ -			\$ 52,469
FY 15-18	\$ 200,000	\$ 26,049	\$ -	\$ -		\$ 226,049
FY 16-19		\$ 51,482	\$ 63,684	\$ -	\$ -	\$ 115,166
Total	\$ 250,000	\$ 80,000	\$ 63,684	\$ -	\$ -	\$ 393,684

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	N/A

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 100,000

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	N/A

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 20,000

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.

1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance ¹	\$ 36,497
FY 15-16 MBB Projected Revenue ²	\$ 185,699
Total FY 15-16 MBB Funds Available³	\$ 222,196

Box 1 Notes
 1. Auto populated from Table 1 End of Year Fund Balance
 2. Projected FY 15-16 Measure BB Revenue as of 5/21/15.
 3. Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2					
FY 15-16 Allocation Summary of Available MBB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -				\$ -
FY 16-19 Capital Reserve	\$ 22,196	\$ 100,000	\$ -	\$ -	\$ 122,196
Operations Reserve	\$ 90,000				\$ 90,000
Undesignated Reserve	\$ 10,000				\$ 10,000
TOTAL Measure BB	\$ 122,196	\$ 100,000	\$ -	\$ -	\$ 222,196

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 92,850	48%	50%	TRUE
\$ 18,570	5%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a		
MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 222,196	All funds available for FY 15-16 Allocated ?
BOX 2: Allocated Funds	\$ 222,196	
Remaining Amount	\$ -	

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 3					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1			\$ -		
TOTAL FY 15-16 PLANNED PROJECTS			\$ -		

SECTION 2: CAPITAL FUND RESERVE

BOX 4							
CAPITAL FUND RESERVE FY 15-16 through FY 18-19							
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
1	9161102	Complete Streets - Bike Ped	FY 16-19 Window	\$ 22,196	\$ 100,000	\$ -	\$ -

BOX 4a	
CAPITAL FUND RESERVE Project Status	
1) Describe project status as of June 30, 2015.	
New project, just approved by Council in June 2015. Will start work in July 2015.	

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 16-19 Window	\$ 22,196	\$ 100,000	\$ -	\$ -	\$ 122,196

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 9.

BOX 5	
FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 90,000

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 11.

BOX 6	
FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 10,000

AUTOPOPULATED TRACKING SUMMARY
Bicycle/Pedestrian Program

1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ 475,491	\$ (440,443)	\$ (35,048)	\$ -	\$ -				\$ 475,491	\$ (475,491)	\$ -
FY 14-17	\$ 217,421		\$ (164,952)	\$ (50,000)	\$ 2,469	\$ -			\$ 217,421	\$ (214,952)	\$ 2,469
FY 15-18	\$ 226,049			\$ (200,000)	\$ 26,049	\$ -	\$ -		\$ 226,049	\$ (200,000)	\$ 26,049
FY 16-19	\$ 115,166				\$ 51,482	\$ 63,684	\$ -	\$ -	\$ 115,166	\$ -	\$ 115,166

MEASURE BB Capital Fund Reserve Summary											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ 122,196				\$ 22,196	\$ 100,000	\$ -	\$ -	\$ 122,196	\$ -	\$ 122,196

2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -				\$ -
FY 13-16 Capital Reserve	\$ -				\$ -
FY 14-17 Capital Reserve	\$ 2,469	\$ -			\$ 2,469
FY 15-18 Capital Reserve	\$ 26,049	\$ -	\$ -		\$ 26,049
FY 16-19 Capital Reserve	\$ 51,482	\$ 63,684	\$ -	\$ -	\$ 115,166
Operations Reserve	\$ 100,000				\$ 100,000
Undesignated Reserve	\$ 20,000				\$ 20,000
TOTAL Measure B	\$ 200,000	\$ 63,684	\$ -	\$ -	\$ 263,684

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -				\$ -
FY 16-19 Capital Reserve	\$ 22,196	\$ 100,000	\$ -	\$ -	\$ 122,196
Operations Reserve	\$ 90,000				\$ 90,000
Undesignated Reserve	\$ 10,000				\$ 10,000
TOTAL Measure BB	\$ 122,196	\$ 100,000	\$ -	\$ -	\$ 222,196

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Complete the questions below to confirm/document completion of the Master Programs Funding Agreements Reporting Requirements.

1. What is your agency's Pavement Condition Index?

PCI =

Use 2013 Data from MTC's Street Fight Report ->

http://mtc.ca.gov/news/street_fight/pci.htm

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

Publicity Requirements

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

2. Did your agency publish an article highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

List Publication(s) and Date of Publication

Measure B or BB?

Alameda CTC Reports E-News, August 2015	Measure B

If no article was published, explain below.

No BB funds were spent in FY 14-15, and no articles were published about BB-LSR.

3. Did your agency publish an website information highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	Yes

Website link(s)

Measure B or BB?

http://alamedaca.gov/news/2015/07/02/annual-stre	Both
http://alamedaca.gov/public-works/central-avenue-comp	Measure B
http://alamedaca.gov/public-works/pedestrian-push	Measure B

If no website information published, explain below.

4. Did your agency post signage highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

Estimated # of Measure B Signs Posted

Estimated # of Measure BB Signs Posted

Project(s) associated with signage.

Resurfacing (see also sidewalk photos, shown under BikePed but receiving funds from both BikePed and LSR Measure B)

If no signage posted, explain below.

Old signs from ACTC mention only Measure B. New signs are generic and do not include mention of any fund.

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 1: REVENUE AND EXPENDITURES

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

MEASURE B

Beginning of Year Balance	\$ 2,543,158
Revenue	\$ 1,691,252
Interest	\$ 10,210
Expenditures	\$ 1,402,727
	\$ -
End of Year Fund Balance	\$ 2,841,893

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

City forces were able to spend 83% of revenues despite being short staffed. The City has since hired several new employees and engaged consultants, and hopes to spend down the Capital Reserves in FY 15-16.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

MEASURE BB

	Amount
Beginning of Year Balance	\$ -
Revenue	\$ 316,897
Interest	\$ -
Expenditures	\$ -
End of Year Fund Balance	\$ 316,897

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

Revenues came near the end of the fiscal year, so there was not time to get approval from Council to spend them.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Streets/Rds	Construction	Street Resurfacing/Maintenance	9820133 Street Resurfacing FY 13/14 (Phase 33)	Resurfacing various streets, upgrading ADA ramps, replacing striping, crack sealing.	5.9	Lane Miles	Total equivalent to 613,757 SF resurfaced. Additional funding from other sources.	\$ 471,817.00	\$ -	Yes
2	Streets/Rds	PS&E	Street Resurfacing/Maintenance	9820134 Street Resurfacing FY 14/15 (Phase 34)	Resurfacing various streets, upgrading ADA ramps, replacing striping, crack sealing.	1	Other <i>(describe in Column J)</i>	Bid Package	\$ 54,318.04	\$ -	Yes
3	Ped only	Construction	Sidewalks and Ramps	9820215 Sidewalk Repair FY 14/15	Repairing and replacing various pieces of sidewalk to improve ped access.	21,329	Linear Feet	Additional funding from other sources.	\$ 421,213.55	\$ -	Yes
4	Streets/Rds	PS&E	Street Resurfacing/Maintenance	9044901 Traffic Striping/Sign Maintenance CIP	Started design of striping contract, but on hold awaiting sewer master plan completion.				\$ 12,010.41	\$ -	Yes
5	Bike/Ped	Environmental	Bikeways and Multiuse Paths	91158 Neptune Park Path	Bike/Ped connector between entrance/exit of the two tubes serving Alameda, which are a block apart. Connector passes thru Neptune Park.			Started design, then turned over to Rec and Parks Department to complete design. Currently on hold.	\$ 9,766.27	\$ -	Yes
6	Ped only	Construction	Pedestrian Crossing Improvements	91225 Audible Ped Signals	Audible ped signals at existing signalized intersections.			Construction was on hold awaiting permits, now completing in FY 15-16.	\$ 12,964.88	\$ -	Yes
7	Streets/Rds	Construction	Street Resurfacing/Maintenance	91347 Otis/Pacific Resurfacing	Resurfacing and Complete Streets upgrades to extend life and improve access.	1	Other <i>(describe in Column J)</i>	PS&E pkg completed, E-76 for construction acquired, waiting for sewer replacement before constructing. Additional funding from other source.	\$ 23,656.45	\$ -	Yes
8	Streets/Rds	Scoping, Feasibility, Planning	Streetscape / Complete Streets	91409 Central Avenue Study	Public outreach and early design for the west end of Central Ave.	1	Other <i>(describe in Column J)</i>	Outreach	\$ 25,799.60	\$ -	Yes
9	Streets/Rds	Operations	Operations	5430381 Traffic Ops - TTT & TC	Staff support to Transportation Commission.				\$ 33,030.80	\$ -	Yes
10	Streets/Rds	Maintenance	Street Resurfacing/Maintenance	5430449 Traffic Striping and Sign Maint On Call	On call requests for red curb and other striping requests.	17,000	Linear Feet	Plus 800 SF pavement markings	\$ 61,288.00	\$ -	Yes
11	Streets/Rds	Operations	Operations	5430469 Congestion Mgmt Program	Analysis of transportation systems and land use to reduce air emissions, improve traffic, promote bike/ped.				\$ 37,172.55	\$ -	Yes
12	Streets/Rds	Maintenance	Operations	5430653 Bus Shelter Maintenance	On-call maintenance and repair of bus shelters, to increase accessibility and usability.				\$ 25,367.44	\$ -	Yes
13	Streets/Rds	Scoping, Feasibility, Planning	Pedestrian Crossing Improvements	5430658 Safe Routes/Transit Eval/Improvements	Evaluate ped xings and bus stops for enhanced use and safety.				\$ 24,827.43	\$ -	Yes
14	Streets/Rds	Operations	Staffing	5430820 Transit Support	Studies, counts, analysis and master planning to improve transit use. Coordination with AC Transit and BART.				\$ 12,096.32	\$ -	Yes
15	Streets/Rds	Operations	Staffing	5430821 Bicycle Program	Studies, counts, analysis and master planning to improve bicycle use. Revision of master plan underway.				\$ 41,203.67	\$ -	Yes
16	Streets/Rds	Operations	Operations	5430854 Traffic Operations	Traffic studies and responses to public inquiry to improve traffic operations.				\$ 82,294.26	\$ -	Yes
17	Streets/Rds	Scoping, Feasibility, Planning	Staffing	5430921 Measure B Admin	General planning for best use of limited Measure B funds, and leveraging of other funds.				\$ 8,600.89	\$ -	Yes
18	Streets/Rds	Scoping, Feasibility, Planning	Bike Parking	5430923 Bike and Ped Facility Upgrades	Installation of bike racks and encouraging use of bikes.	74	Bike Parking Spaces	Additional funding from other sources.	\$ 1,950.87	\$ -	Yes
19	Streets/Rds	Operations	Operations	9450924 Annual Traffic Monitor Analysis	Computer modeling to plan for growth and changing demographics.				\$ 1,747.75	\$ -	Yes
20	Streets/Rds	Scoping, Feasibility, Planning	Staffing	5430925 Regional Transportation Coordination	Coordination with regional transportation agencies.				\$ 5,773.83	\$ -	Yes
21	Streets/Rds	Scoping, Feasibility, Planning	Staffing	5431007 CIP Budget Prep/Presentation	Apportionment of cost to develop biennial CIP plan and budget.			Additional funding from other sources.	\$ 7,000.00	\$ -	Yes
22	Streets/Rds	Operations	Education and Promotion	5431223 Estuary Shuttle Marketing	Promotion of free bus shuttle to increase ridership.				\$ 766.00	\$ -	Yes
23	Streets/Rds	Maintenance	Street Resurfacing/Maintenance	5439995 Pothole Patching	Proactive patching of potholes until streets can be resurfaced.	10,608	Square Feet		\$ 28,061.00	\$ -	Yes

TOTAL
Match to Table 1? \$ 1,402,727.01 \$ -
TRUE TRUE

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian improvements. Meets minimum 15% threshold?
How much of Measure BB LSR funds were expended on bike/pedestrian improvements? \$ -
Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements: - TRUE

If your agency did not meet the 15% minimum expenditure requirement, explain why in the box below

No BB funds spent in FY 14-15.

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.

1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1 MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ 2,841,893
FY 14-15 Summary of End of Year Balance	
FY 14-15 Planned Project Balance ¹	\$ -
FY 13-16 Capital Reserve Window Balance ²	\$ 543,520
FY 14-17 Capital Reserve Window Balance ²	\$ 334,078
FY 15-18 Capital Reserve Window Balance ²	\$ 1,256,909
FY 14-15 Operations Reserve Balance ³	\$ 481,874
FY 14-15 Undesignated Reserve Balance ⁴	\$ 163,994
FY 14/15 Actual vs. Projected Revenue ⁵	\$ 61,518
Sub-total⁶	\$ 2,841,893
Subtract FY 13-16 Capital Reserve Commitment	\$ (543,520)
Subtract FY 14-17 Capital Reserve Commitment	\$ (334,078)
Subtract FY 15-18 Capital Reserve Commitment	\$ (1,256,909)
FY 14-15 Uncommitted Rollover Balance	\$ 707,386
FY 15-16 MB Projected Revenue	\$ 1,744,821
Total FY 15-16 MB Funds Available⁷	\$ 2,452,207

- Box 1 Notes**
1. Auto populated from Box 4's Balance, only shows positive balances.
 2. Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures.
 3. Auto populated from Box 8's Operation Balance.
 4. Auto populated from Box 10's Undesignated Balance.
 5. Amount is Actual Distributions/Interest subtract Last Year's provided revenue projections.
 6. Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true.
 7. Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes).

BOX 2a FY 14-15 MB Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
Planned	\$ -	\$ -	\$ -	-
FY 13-16 Cap	\$ 858,447	\$ 524,622	\$ 333,825	39%
FY 14-17 Cap	\$ 818,936	\$ 516,822	\$ 302,114	37%
FY 15-18 Cap	\$ 134,469	\$ 53,651	\$ 80,818	60%
Operations	\$ 789,506	\$ 307,632	\$ 481,874	61%
Undesignated	\$ 163,994	\$ -	\$ 163,994	100%

BOX 2b CAPITAL RESERVE TRACKING REALLOCATION VERIFICATION TOOL						All funds available by window allocated?
Window	Original Allocation ¹	Expended FY 14-15	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴	
FY 13-16	\$ 1,068,142	\$ 524,622	\$ 543,520	\$ 543,520	\$ (0)	TRUE
FY 14-17	\$ 850,900	\$ 516,822	\$ 334,078	\$ 334,078	\$ -	TRUE
FY 15-18	\$ 1,310,560	\$ 53,651	\$ 1,256,909	\$ 1,256,909	\$ -	TRUE

- Box 2b Notes**
1. Original identified is the amount set in prior year's compliance report.
 2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
 3. Amount re-identified by recipient in the Capital Reserve Box 6 and 7.
 4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable.

BOX 3 FY 15-16 Allocation Summary of Available MB Funds					Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?	
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19					TOTAL
Planned Projects	\$ -	\$ -	\$ -	\$ -	\$ -				
FY 16-19 Capital Reserve	\$ -	\$ 1,405,314	\$ -	\$ -	\$ 1,405,314	\$ 872,411	50%	50%	TRUE
Operations Reserve	\$ 872,411	\$ -	\$ -	\$ -	\$ 872,411	\$ 174,482	10%	10%	TRUE
Undesignated Reserve	\$ 174,482	\$ -	\$ -	\$ -	\$ 174,482				
TOTAL Measure B	\$ 1,046,893	\$ 1,405,314	\$ -	\$ -	\$ 2,452,207				

Total amount must equal Box 1. See Box 3a.

BOX 3a MB FY 15-16 Allocation Verification		All funds available for FY 15-16 Allocated ?
BOX 1: Available Funds	\$ 2,452,207	
BOX 3: Allocated Funds	\$ 2,452,207	
Remaining Amount	\$ 0	TRUE

Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 4 PLANNED PROJECTS (unreserved funds) FY 14-15 PLANNED VS ACTUAL EXPENDITURES							
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Provide an explanation for positive or negative fund balances.
1					\$ -	-	
TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES			\$ -	\$ -	\$ -	-	

BOX 5 FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1			\$ -		
TOTAL FY 15-16 PLANNED PROJECTS			\$ -		

SECTION 2: CAPITAL FUND RESERVE

BOX 6 CAPITAL FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES						
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
1	5430449	On-call Traffic Striping / Sign Maintenance	FY 13-16 Window		\$ 11,288	\$ (11,288)
			Prior Yr's Plan for FY 14-17 Window	\$ 9,288		
			Actual / Confirm FY 14-17 Window		\$ 9,288	\$ -
			Prior Yr's Plan for FY 15-18 Window	\$ 40,712		
			Actual / Confirm FY 15-18 Window		\$ 40,712	\$ -
			FY 16-19 Window			
Total				\$ 50,000	\$ 61,288	\$ (11,288)

BOX 7a CAPITAL FUND RESERVE FY 15-16 through FY 18-19				
FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ -				
\$ -	\$ -			
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	

BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status
1) Explain unexpended funds in FY 14-15 and any reallocation. n/a
2) Describe changes to the reserve for this project. Spent more than original budget. Also used \$11,288 of unused reserves from project 9044901 (FY13-16 reserves).
3) Describe project status as of June 30, 2015. Project number closed out at end of FY 14-15. Any remaining scope moves to 91611. CLOSE RESERVE.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
2	5439995	Pothole Patching	FY 13-16 Window		\$ 3,061	\$ (3,061)
			Prior Yr's Plan for FY 14-17 Window	\$ 12,061		
			Actual / Confirm FY 14-17 Window		\$ 12,061	\$ -
			Prior Yr's Plan for FY 15-18 Window	\$ 12,939		
			Actual / Confirm FY 15-18 Window		\$ 12,939	\$ -
			FY 16-19 Window			
Total				\$ 25,000	\$ 28,061	\$ (3,061)

FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ -				
\$ -	\$ -			
\$ 8,000				
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -	

1) Explain unexpended funds in FY 14-15 and any reallocation. n/a
2) Describe changes to the reserve for this project. Spent more than original budget. Also used \$3,061 of unused reserves from project 9044901. The \$8,000 planned for FY 15-16 for FY 15-18 reserves is moved to Resurfacing 91610, as that work will now be tracked under the new number.
3) Describe project status as of June 30, 2015. Project number closed out. CLOSE RESERVE.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
3	9044901	Traffic Striping and Sign Maintenance	Prior Yr's Plan for FY 13-16 Window	\$ 48,119		
			Actual / Confirm Plan for FY 13-16		\$ 12,010	\$ 36,109
			Prior Yr's Plan for FY 14-17 Window	\$ 75,000		
			Actual / Confirm FY 14-17 Window		\$ -	\$ 75,000
			Prior Yr's Plan for FY 15-18 Window	\$ 16,881		
			Actual / Confirm FY 15-18 Window		\$ -	\$ 16,881
FY 16-19 Window						
Total				\$ 140,000	\$ 12,010	\$ 127,990

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
4	91225 and 90806	Audible Pedestrian Signals	Prior Yr's Plan for FY 13-16 Window	\$ 83,257		
			Actual / Confirm Plan for FY 13-16		\$ 12,965	\$ 70,292
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ 83,257	\$ 12,965	\$ 70,292

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
5	91135	Ballena Bridge Preventative Maintenance	Prior Yr's Plan for FY 13-16 Window	\$ 66,063		
			Actual / Confirm Plan for FY 13-16		\$ -	\$ 66,063
			FY 14-17 Window		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window	\$ 63,937		
			Actual / Confirm FY 15-18 Window		\$ -	\$ 63,937
FY 16-19 Window						
Total				\$ 130,000	\$ -	\$ 130,000

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
6	91163	LED Pedestrian Warning Lights	FY 13-16 Window		\$ -	\$ -
			Prior Yr's Plan for FY 14-17 Window	\$ 5,959		
			Actual / Confirm FY 14-17 Window		\$ -	\$ 5,959
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ 5,959	\$ -	\$ 5,959

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
7	91158	Neptune Park Path	Prior Yr's Plan for FY 13-16 Window	\$ 154,008		
			Actual / Confirm Plan for FY 13-16		\$ 9,766	\$ 144,242
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ 154,008	\$ 9,766	\$ 144,242

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
8	91162	BFI Path Improvements	Prior Yr's Plan for FY 13-16 Window	\$ 100,000		
			Actual / Confirm Plan for FY 13-16		\$ -	\$ 100,000
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ 100,000	\$ -	\$ 100,000

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
9	91243	Brick Wall Reinforcement Study	Prior Yr's Plan for FY 13-16 Window	\$ 50,000		
			Actual / Confirm Plan for FY 13-16		\$ -	\$ 50,000
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ 50,000	\$ -	\$ 50,000

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
10	91246	Grand / Clement RR Removal	Prior Yr's Plan for FY 13-16 Window	\$ 7,000		
			Actual / Confirm Plan for FY 13-16		\$ -	\$ 7,000
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ 7,000	\$ -	\$ 7,000

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 26,743			
\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ 63,937	\$ -	\$ -
\$ -	\$ 63,937	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 52,546			
\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -
\$ 52,546	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 45,000			
\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

1) Explain unexpended funds in FY 14-15 and any reallocation.
Construction project delayed until after street master planning effort completed in FY 15-16, so close out this reserve account.
2) Describe changes to the reserve for this project.
All excess unspent funds used to cover excess expenses: \$11,288 for 5430499; \$3,061 for 5439995 and \$21,760 for 9820215 (all reserve window FY13-16 and spending year FY 14-15). Remaining excess transferred to 91612 (same funding windows and FY 15-16 spending year) including \$75,000 (FY14-17) and \$16,881 (FY 15-18)
3) Describe project status as of June 30, 2015.
Project number closed out at end of FY 14-15. CLOSE RESERVE.

1) Explain unexpended funds in FY 14-15 and any reallocation.
Grant funds found for project, so Measure B not needed.
2) Describe changes to the reserve for this project.
\$97,035 in FY 13-16 reserves reallocated to 9820134 Resurfacing.
3) Describe project status as of June 30, 2015.
Construction was on hold in June, awaiting Caltrans. Now proceeding, will be closed out soon. CLOSE RESERVE.

1) Explain unexpended funds in FY 14-15 and any reallocation.
Project delayed for lack of manpower. FY 15-18 reserve funds reallocated to FY 16-17. FY 13-16 funds used for this year's resurfacing 9820134.
2) Describe changes to the reserve for this project.
FY 15-18 reserves unchanged. FY 13-16 funds for \$66,063 reallocated to 9820134.
3) Describe project status as of June 30, 2015.
On hold.

1) Explain unexpended funds in FY 14-15 and any reallocation.
Project came in under budget. No more funds needed.
2) Describe changes to the reserve for this project.
Reserves reallocated to 91612, FY 16-17.
3) Describe project status as of June 30, 2015.
Completed. CLOSE RESERVE.

1) Explain unexpended funds in FY 14-15 and any reallocation.
Construction delayed then moved to Rec and Parks Department.
2) Describe changes to the reserve for this project.
Used reserves to pay for this year's resurfacing, 9820134.
3) Describe project status as of June 30, 2015.
Project on hold. CLOSE RESERVE.

1) Explain unexpended funds in FY 14-15 and any reallocation.
Design delayed and reallocated to FY 15-16.
2) Describe changes to the reserve for this project.
Construction delayed to FY 16-17 so \$47,454 of reserved amount reduced and used to pay off extra cost this year for 9820215 sidewalks.
3) Describe project status as of June 30, 2015.
Project in design.

1) Explain unexpended funds in FY 14-15 and any reallocation.
Project not started due to lack of manpower. Project closed out and funds reallocated to cover 9820215.
2) Describe changes to the reserve for this project.
All reserve reallocated to 9820215, same window, FY 15-16.
3) Describe project status as of June 30, 2015.
Project closed out. CLOSE RESERVE.

1) Explain unexpended funds in FY 14-15 and any reallocation.
Project on hold, not sure when design will be completed, so reallocating \$7,000 (FY 14-15) and \$45,000 (FY 15-16) to 9820215, same reserve window.
2) Describe changes to the reserve for this project.
All reserves reallocated to cover costs under 9820215.
3) Describe project status as of June 30, 2015.
Still on hold at ACTC. CLOSE RESERVE.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
11	9820133	Street Resurfacing Phase 33	FY 13-16 Window		\$ -	\$ -
			Prior Yr's Plan for FY 14-17 Window	\$ 471,817		
			Actual / Confirm FY 14-17 Window		\$ 471,817	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ 471,817	\$ 471,817	\$ -

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
12	91347	Otis / Pacific Resurfacing	FY 13-16 Window		\$ -	\$ -
			Prior Yr's Plan for FY 14-17 Window	\$ 180,139		
			Actual / Confirm FY 14-17 Window		\$ 23,656	\$ 156,483
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ 180,139	\$ 23,656	\$ 156,483

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
13	91319	Otis Drive Traffic Calming	FY 13-16 Window		\$ -	\$ -
			Prior Yr's Plan for FY 14-17 Window	\$ 64,672		
			Actual / Confirm FY 14-17 Window		\$ -	\$ 64,672
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ 64,672	\$ -	\$ 64,672

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
14	91610 (was 9820135)	Resurfacing Phase 35	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window			
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ -	\$ -	\$ -

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
15	9820134	Resurfacing Phase 34	Prior Yr's Plan for FY 13-16 Window	\$ 100,000		
			Actual / Confirm Plan for FY 13-16		\$ 54,318	\$ 45,682
			Prior Yr's Plan for FY 14-17 Window			
			Actual / Confirm FY 14-17 Window		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window			
			Actual / Confirm FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ 100,000	\$ 54,318	\$ 45,682

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
16	9820215	Sidewalk Repair FY 14/15	Prior Yr's Plan for FY 13-16 Window	\$ 250,000		
			Actual / Confirm Plan for FY 13-16		\$ 421,214	\$ (171,214)
			FY 14-17 Window		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window			
			Actual / Confirm FY 15-18 Window		\$ -	\$ -
FY 16-19 Window						
Total				\$ 250,000	\$ 421,214	\$ (171,214)

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ 56,483	\$ 100,000		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 56,483	\$ 100,000	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 64,672	\$ 31,964		
	\$ 717,817		
\$ 8,000	\$ 987,763	\$ -	
\$ -	\$ 1,405,314	\$ -	\$ -
\$ 72,672	\$ 2,425,041	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 137,952			
\$ 490,974			
\$ 31,964			
\$ 269,946	\$ -		
\$ -	\$ -	\$ -	
\$ 490,974	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 180,328	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

1) Explain unexpended funds in FY 14-15 and any reallocation. n/a
2) Describe changes to the reserve for this project. n/a
3) Describe project status as of June 30, 2015. Completed and closed out. CLOSE RESERVE.

1) Explain unexpended funds in FY 14-15 and any reallocation. Project delayed, awaiting sewer force main repair. Reallocated to FY 15-16 and FY 16-17 construction.
2) Describe changes to the reserve for this project. No change in reserve amount.
3) Describe project status as of June 30, 2015. Design complete, E-76 issued by Caltrans, awaiting utility work completion.

1) Explain unexpended funds in FY 14-15 and any reallocation. Project came in under budget. All excess funds reallocated to 91610, FY 15-16.
2) Describe changes to the reserve for this project. All excess reserves reallocated to 91610, same reserve window.
3) Describe project status as of June 30, 2015. Project completed. No Measure B funds used in FY 14-15. CLOSE RESERVE.

1) Explain unexpended funds in FY 14-15 and any reallocation. n/a
2) Describe changes to the reserve for this project. Absorbing reserves of closed out projects: 5439995 for \$8,000 for FY 15-18 window and FY 15-16 spending; and 91319 for \$64,672 for FY 14-17 window and FY 15-16 spending.
3) Describe project status as of June 30, 2015. Not started as of June 2015. Will start in fall 2015, using several funding sources.

1) Explain unexpended funds in FY 14-15 and any reallocation. Some bills not paid until later in the fall of 2015. Reallocated funds to FY 15-16.
2) Describe changes to the reserve for this project. Used expiring FY 13-16 reserves from projects 91225 for \$97,035, and project 91158 for \$144,242, and project 91135 for \$66,063. Transferred non-expiring reserve funds to next year's resurfacing 91610 including \$31,964 from FY 14-17 reserves and \$269,946 from the FY 15-18 reserves.
3) Describe project status as of June 30, 2015. Construction underway in June 2015, all Measure B spent by November 2015.

1) Explain unexpended funds in FY 14-15 and any reallocation. n/a
2) Describe changes to the reserve for this project. Paid with unused FY 13-16 reserves from projects 9044901 for \$21,760; 91243 for \$50,000; 91246 for \$52,000; and 91162 for \$47,454. Moved unneeded \$180,328 from the FY 15-18 reserve to 91615.
3) Describe project status as of June 30, 2015. Construction closed out in fall of 2015. CLOSE RESERVE

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
17	91612	Signals, Striping and Systems	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 75,000	\$ 5,959		
\$ 16,881	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 91,881	\$ 5,959	\$ -	\$ -

1) Describe project status as of June 30, 2015.
 New project number for all signing, striping, signals and systems programs from now on. Absorbs ongoing work from 9044901 for \$75,000 from the FY 14-17 reserve and \$16,881 from the FY 15-18 reserve, and leftover funds from 91163 for \$5,959 from the FY 14-17 reserve.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
18	91615	Mecartney Road and Island Drive Intersection	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -	\$ -		
\$ -	\$ -		
\$ 180,328	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 180,328	\$ -	\$ -	\$ -

1) Describe project status as of June 30, 2015.
 New project number to enhance multimodal use of this intersection.

TOTAL FY 14-15 CAPITAL RESERVE PLANNED VS. ACTUAL	Planned	Actual	Unspent	Unspent %
	\$ 1,811,852	\$ 1,095,095	\$ 716,757	40%

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ 524,622	\$ 543,520				\$ 1,068,142
FY 14-17	\$ 516,822	\$ 196,155	\$ 137,923			\$ 850,900
FY 15-18	\$ 53,651	\$ 205,209	\$ 1,051,700	\$ -		\$ 1,310,560
FY 16-19		\$ -	\$ 1,405,314	\$ -	\$ -	\$ 1,405,314
Total	\$ 1,095,095	\$ 944,884	\$ 2,594,937	\$ -	\$ -	\$ 4,634,916

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 789,506	\$ 307,632	\$ 481,874	61%	Funded numerous small projects that didn't need Capital Reserves. No Ops Fund Reserves were reallocated.

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 872,411

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 163,994	\$ -	\$ 163,994	100%	No activity in this fund reserve.

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 174,482

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.
1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1 MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance ¹	\$ 316,897
FY 15-16 MBB Projected Revenue ²	\$ 1,642,136
Total FY 15-16 MBB Funds Available³	\$ 1,959,033

Box 1 Notes
1. Auto populated from Table 1 End of Year Fund Balance
2. Projected FY 15-16 Measure BB Revenue as of 5/21/15.
3. Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2 FY 15-16 Allocation Summary of Available MBB Funds						Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL				
Planned Projects	\$ -				\$ -				
FY 16-19 Capital Reserve	\$ 300,000	\$ 500,000	\$ 200,000	\$ -	\$ 1,000,000	\$ 821,068	49%	50%	TRUE
Operations Reserve	\$ 800,000				\$ 800,000	\$ 164,214	10%	10%	TRUE
Undesignated Reserve	\$ 159,033				\$ 159,033				
TOTAL Measure BB	\$ 1,259,033	\$ 500,000	\$ 200,000	\$ -	\$ 1,959,033				

Total amount must equal Box 1. See Box 3a.

BOX 2a MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 1,959,033	All funds available for FY 15-16 Allocated ?
BOX 2: Allocated Funds	\$ 1,959,033	
Remaining Amount	\$ -	

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 3 FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
TOTAL FY 15-16 PLANNED PROJECTS			\$ -		

SECTION 2: CAPITAL FUND RESERVE

BOX 4 CAPITAL FUND RESERVE FY 15-16 through FY 18-19								BOX 4a CAPITAL FUND RESERVE Project Status	
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19	1) Describe project status as of June 30, 2015.	
1	91610	Pavement Management	FY 16-19 Window	\$ 300,000	\$ 500,000	\$ 200,000	\$ -	New project will start in FY 15-16.	

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 16-19 Window	\$ 300,000	\$ 500,000	\$ 200,000	\$ -	\$ 1,000,000

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 9.

BOX 5 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 800,000

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 11.

BOX 6 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 159,033

AUTOPOPULATED TRACKING SUMMARY

Local Streets and Roads Program

1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ 4,209,480	\$ (1,898,630)	\$ (1,242,708)	\$ (524,622)	\$ 543,520				\$ 4,209,480	\$ (3,665,960)	\$ 543,520
FY 14-17	\$ 1,314,964		\$ (464,064)	\$ (516,822)	\$ 196,155	\$ 137,923			\$ 1,314,964	\$ (980,886)	\$ 334,078
FY 15-18	\$ 1,310,560			\$ (53,651)	\$ 205,209	\$ 1,051,700	\$ -		\$ 1,310,560	\$ (53,651)	\$ 1,256,909
FY 16-19	\$ 1,405,314				\$ -	\$ 1,405,314	\$ -	\$ -	\$ 1,405,314	\$ -	\$ 1,405,314

MEASURE BB Capital Fund Reserve Summary											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ 1,000,000				\$ 300,000	\$ 500,000	\$ 200,000	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000

2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -				\$ -
FY 13-16 Capital Reserve	\$ 543,520				\$ 543,520
FY 14-17 Capital Reserve	\$ 196,155	\$ 137,923			\$ 334,078
FY 15-18 Capital Reserve	\$ 205,209	\$ 1,051,700	\$ -		\$ 1,256,909
FY 16-19 Capital Reserve	\$ -	\$ 1,405,314	\$ -	\$ -	\$ 1,405,314
Operations Reserve	\$ 872,411				\$ 872,411
Undesignated Reserve	\$ 174,482				\$ 174,482
TOTAL Measure B	\$ 1,991,777	\$ 2,594,937	\$ -	\$ -	\$ 4,586,714

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -				\$ -
FY 16-19 Capital Reserve	\$ 300,000	\$ 500,000	\$ 200,000	\$ -	\$ 1,000,000
Operations Reserve	\$ 800,000				\$ 800,000
Undesignated Reserve	\$ 159,033				\$ 159,033
TOTAL Measure BB	\$ 1,259,033	\$ 500,000	\$ 200,000	\$ -	\$ 1,959,033

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Publicity Requirements

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

1. Did your agency publish an article highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

List Publication(s) and Date of Publication

Measure B or BB?

Alameda CTC Reports E-News, August 2015	Measure B
April 2015 Mastick Bee (Senior Center Newsletter)	Measure B
March 26, 2015 Alameda Sun (newspaper ad)	Measure B

If no article was published, explain below.

CTC E-News and the Mastick Bee both mention Measure B. The newspaper ad just has Alameda CTC logo and does not explicitly say Measure B/BB.

2. Did your agency publish an website information highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

Website link(s)

Measure B or BB?

http://alamedaca.gov/public-works/city-alameda-paratra	Measure B
http://alamedaca.gov/about-alameda/paratransit	

If no website information published, explain below.

No BB funds were spent in FY 14-15, and no mention of BB-paratransit-funded projects was made in the websites.

3. Did your agency post signage highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

Estimated # of Measure B Signs Posted

Estimated # of Measure BB Signs Posted

Project(s) associated with signage.

Paratransit bus.

If no signage posted, explain below.

Sticker on back of bus mentions Measure B. Magnet at front of bus, from Alameda CTC, just says "Your Transportation Dollars at Work".

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 1: REVENUE AND EXPENDITURES

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

MEASURE B

Beginning of Year Balance	\$ 150,918
Revenue	\$ 171,679
Interest	\$ 666
Expenditures	\$ 131,991
	\$ -
End of Year Fund Balance	\$ 191,272

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

The City was saving up for the purchase of a new paratransit bus, which has been purchased in FY 15-16.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

MEASURE BB

	Amount
Beginning of Year Balance	\$ -
Revenue	\$ 35,813
Interest	\$ -
Expenditures	\$ -
End of Year Fund Balance	\$ 35,813

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

Revenues came near the end of the fiscal year, so there was not time to get approval from Council to spend them.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements.
 - Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Senior and D	Operations	Group Trips	Mastick Group Trips	Group trips from Mastick Senior Center	1163	Number of People/Passengers		\$ 17,357	\$ -	Yes
2	Senior and D	Operations	Same Day/Taxi Program	Premium Taxi Service	Taxi coupons to augment paratransit.	827	Number of One-Way Unduplicated Trips		\$ 8,585	\$ -	Yes
3	Senior and D	Operations	Same Day/Taxi Program	Medical Return Trip Improvement Program	Allows for taxi return from medical trips, where a paratransit return trip would be difficult to predict and schedule.	276	Number of One-Way Unduplicated Trips		\$ 8,242	\$ -	Yes
4	Senior and D	Operations	Shuttle or Fixed-route Trips	Alameda Paratransit Shuttle	Mid-day fixed route free service.	5176	Number of One-Way Unduplicated Trips		\$ 65,306	\$ -	Yes
5	Disabled Sen	Operations	Scholarship/Subsidized Fare	Scholarship Program	Accessible taxi rides for people awaiting certification for paratransit.	2	Number of One-Way Unduplicated Trips		\$ 100	\$ -	Yes
6	Senior and D	Operations	Program Administration	Professional Services	Administration of program				\$ 9,988	\$ -	Yes
7	Senior and D	Operations	Customer Service and Outreach	Outreach	Part time staff, fixed charges, marketing, advertising and materials/supplies.				\$ 22,413	\$ -	Yes
TOTAL									\$ 131,991	\$ -	
Match to Table 1?									TRUE	TRUE	

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.

1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ 191,272
FY 14-15 Summary of End of Year Balance	
FY 14-15 Planned Project Balance ¹	\$ -
FY 13-16 Capital Reserve Window Balance ²	\$ -
FY 14-17 Capital Reserve Window Balance ²	\$ -
FY 15-18 Capital Reserve Window Balance ²	\$ 100,000
FY 14-15 Operations Reserve Balance ³	\$ 68,941
FY 14-15 Undesignated Reserve Balance ⁴	\$ 16,668
FY 14/15 Actual vs. Projected Revenue ⁵	\$ 5,663
Sub-total⁶	\$ 191,272
Subtract FY 13-16 Capital Reserve Commitment	\$ -
Subtract FY 14-17 Capital Reserve Commitment	\$ -
Subtract FY 15-18 Capital Reserve Commitment	\$ (100,000)
FY 14-15 Uncommitted Rollover Balance	\$ 91,272
FY 15-16 MB Projected Revenue	\$ 173,470
Total FY 15-16 MB Funds Available⁷	\$ 264,742

BOX 2a				
FY 14-15 MB Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
Planned	\$ 117,591	\$ 131,991	\$ (14,400)	-
FY 13-16 Cap	\$ -	\$ -	\$ -	-
FY 14-17 Cap	\$ -	\$ -	\$ -	-
FY 15-18 Cap	\$ 100,000	\$ -	\$ 100,000	100%
Operations	\$ 83,341	\$ 14,400	\$ 68,941	83%
Undesignated	\$ 16,668	\$ -	\$ 16,668	100%

BOX 2b						
CAPITAL RESERVE TRACKING REALLOCATION VERIFICATION TOOL						
Window	Original Allocation ¹	Expended FY 14-15	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴	All funds available by window allocated?
FY 13-16	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE
FY 14-17	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE
FY 15-18	\$ 100,000	\$ -	\$ 100,000	\$ 100,000	\$ -	TRUE

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 161,742				\$ 161,742
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ 86,000				\$ 86,000
Undesignated Reserve	\$ 17,000				\$ 17,000
TOTAL Measure B	\$ 264,742	\$ -	\$ -	\$ -	\$ 264,742

Max. Allocation	Allocated	Max. % Allowed	Allocation under max.?
\$ 86,735	50%	50%	TRUE
\$ 17,347	10%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 3a	
MB FY 15-16 Allocation Verification	
BOX 1: Available Funds	\$ 264,742
BOX 3: Allocated Funds	\$ 264,742
Remaining Amount	\$ -

All funds available for FY 15-16 Allocated? TRUE
Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

- Box 1 Notes**
1. Auto populated from Box 4's Balance, only shows positive balances.
 2. Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures.
 3. Auto populated from Box 8's Operation Balance.
 4. Auto populated from Box 10's Undesignated Balance.
 5. Amount is Actual Distributions/interest subtract Last Year's provided revenue projections.
 6. Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true.
 7. Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes).
- Box 2b Notes**
1. Original identified is the amount set in prior year's compliance report.
 2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
 3. Amount re-identified by recipient in the Capital Reserve Box 6 and 7.
 4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 4							
PLANNED PROJECTS (unreserved funds)							
FY 14-15 PLANNED VS ACTUAL EXPENDITURES							
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Provide an explanation for positive or negative fund balances.
1	422587	Paratransit Services	\$ 117,591	\$ 131,991	\$ (14,400)	-	Attempting to spend down fund balance.
2				\$ -	\$ -	-	

TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES	\$ 117,591	\$ 131,991	\$ (14,400)	-
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BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	9161103	Complete Streets - Paratransit	\$ 147,342	Yes	New budget item, just starting in July 2015.
2	N/A	Paratransit Program	\$ 14,400	Yes	As needed for paratransit program activities.

TOTAL FY 15-16 PLANNED PROJECTS	\$ 161,742
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SECTION 2: CAPITAL FUND RESERVE

BOX 6 CAPITAL FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES						
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
1	N/A	Purchase of Paratransit Bus	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window			
			Actual / Confirm FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ -	\$ -	\$ -

BOX 7a CAPITAL FUND RESERVE FY 15-16 through FY 18-19			
FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ 100,000			
\$ 100,000	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 100,000	\$ -	\$ -	\$ -

BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status	
1) Describe project status as of June 30, 2015.	

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
2			FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

1) Describe project status as of June 30, 2015.	

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ -	\$ -				\$ -
FY 14-17	\$ -	\$ -	\$ -			\$ -
FY 15-18	\$ -	\$ 100,000	\$ -	\$ -		\$ 100,000
FY 16-19		\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 83,341	\$ 14,400	\$ 68,941	83%	Spent additional funds on Paratransit Services.

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 86,000

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 16,668	\$ -	\$ 16,668	100%	

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 17,000

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.

1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1 MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance ¹	\$ 35,813
FY 15-16 MBB Projected Revenue ²	\$ 178,653
Total FY 15-16 MBB Funds Available³	\$ 214,466

- Box 1 Notes**
- Auto populated from Table 1 End of Year Fund Balance
 - Projected FY 15-16 Measure BB Revenue as of 5/21/15.
 - Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2 FY 15-16 Allocation Summary of Available MBB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 108,466				\$ 108,466
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ 89,000				\$ 89,000
Undesignated Reserve	\$ 17,000				\$ 17,000
TOTAL Measure BB	\$ 214,466	\$ -	\$ -	\$ -	\$ 214,466

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 89,327	50%	50%	TRUE
\$ 17,865	10%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 214,466	All funds available for FY 15-16 Allocated ?
BOX 2: Allocated Funds	\$ 214,466	
Remaining Amount	\$ -	

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 3 FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	9161103	Complete Streets - Paratransit	\$ 108,466	Yes	Newly budgeted item, will start July 2015.

TOTAL FY 15-16 PLANNED PROJECTS	\$ 108,466
--	-------------------

SECTION 2: CAPITAL FUND RESERVE

BOX 4 CAPITAL FUND RESERVE FY 15-16 through FY 18-19							
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
1			FY 16-19 Window	\$ -	\$ -	\$ -	\$ -

BOX 4a CAPITAL FUND RESERVE Project Status
1) Describe project status as of June 30, 2015.

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total	
\$ -	\$ -	\$ -	\$ -	\$ -	

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 9.

BOX 5 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 89,000

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 11.

BOX 6 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 17,000

AUTOPOPULATED TRACKING SUMMARY

Paratransit Program

1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
FY 14-17	\$ -		\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
FY 15-18	\$ 100,000			\$ -	\$ 100,000	\$ -	\$ -		\$ 100,000	\$ -	\$ 100,000
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

MEASURE BB Capital Fund Reserve Summary											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 161,742				\$ 161,742
FY 13-16 Capital Reserve	\$ -				\$ -
FY 14-17 Capital Reserve	\$ -	\$ -			\$ -
FY 15-18 Capital Reserve	\$ 100,000	\$ -	\$ -		\$ 100,000
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ 86,000				\$ 86,000
Undesignated Reserve	\$ 17,000				\$ 17,000
TOTAL Measure B	\$ 364,742	\$ -	\$ -	\$ -	\$ 364,742

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 108,466				\$ 108,466
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ 89,000				\$ 89,000
Undesignated Reserve	\$ 17,000				\$ 17,000
TOTAL Measure BB	\$ 214,466	\$ -	\$ -	\$ -	\$ 214,466

Measure B Expenditures Across All Programs FY 14-15 Report Card

Measure B

FY 14-15 Planned Projects

Program	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Amount FY 14-15	Unspent Percentage
Bicycle and Pedestrian	\$ -	\$ -	\$ -	-
Local Streets and Roads	\$ -	\$ -	\$ -	-
Paratransit	\$ 117,591	\$ 131,991	\$ (14,400)	-12%
Totals:	\$ 117,591	\$ 131,991	\$ (14,400)	-12%

Is the agency's unspent balance less than 30%? TRUE