

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year  
Measure B Program

Table 1: Measure B Revenues and Expenditures  
BICYCLE AND PEDESTRIAN

AGENCY NAME : City of Emeryville  
DATE : Dec-12

Column A	Column B	Column C	Column D	Column E
<b>Measure B Pass-through Funds FY 11-12</b>				
<b>Starting MB Balance</b>	<b>MB Pass-through Revenues and Expenditures</b>			<b>Ending MB Balance</b>
FY 10-11 Pass-through + Interest Unspent MB Fund Balance	FY 11-12 MB Pass-through Fund Revenues	FY 11-12 MB Pass-through Fund Interest	MB Pass-through Fund Expenditures <i>(Should match Table 2: Column L)</i>	Ending MB Pass-through Fund Balance
\$ 165,918	\$ 26,906	\$ 1,500	\$ 81,071	\$ 113,253
VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These numbers must match each other.		<b>Total from Table 1:</b>	\$ 81,071	
		<b>Total from Table 2:</b>	\$ 81,070	

Column F	Column G	Column H	Column I	Column J	Column K
<b>Other Measure B Funds FY 11-12</b>					
<b>MB Discretionary Fund</b>		<b>MB Local Streets and Roads Fund</b>		<b>Total Other MB</b>	
	<b>Other MB Expenditures Discretionary Grant Fund</b>	<b>Other MB Revenue Local Streets and Roads Fund</b>	<b>Local Streets and Roads Fund</b>	<b>Total Other MB Revenue</b>	<b>Total Other MB Expenditures</b>
<b>Other MB Revenue Discretionary Grant Fund</b>	<i>(Should match Table 2: Column M)</i>	<i>(Should match Table 2: Column N)</i>	<i>(Should match Table 2: Column N)</i>		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -		

Column L	Column M	Column N
<b>Non-Measure B Funds FY 11-12</b>		
List the specific types of non-Measure B Funding.*		
<b>Non-MB Funding Source</b>	<b>Revenue</b>	<b>Expenditures</b> <i>(Should match Table 2: Column O)</i>
<b>Total Non-MB:</b>	\$ -	\$ -
<b>Total Non-MB Table 1:</b>		\$ -
<b>Total Non-MB Table 2:</b>		\$ -

**MB Unspent Balance:** Value must match the agency audit report figure for the ending MB balance reported in FY 10-11.

**MB Pass-through Revenue:** Value is the actual MB revenues for FY 11-12.

**MB Pass-through Interest:** Value is the MB Pass-through Interest earned on unspent funds during FY 11-12.

**MB Expenditures:** Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.

**Other Measure B Discretionary Grant Fund**  
The Other Measure B Discretionary Grant Fund includes grant funds for Bicycle/Pedestrian programs and projects. The Discretionary Grant Fund expenditure figured entered into Table 1 must match with Table 2 Column M AND the value listed in the agency's audit report.

**Other Measure B: Local Streets & Roads**  
The Measure B Local Streets and Roads includes revenues and expenditures from Local Streets and Roads pass-through funds used for Bicycle/Pedestrian programs and projects. The Local Streets and Roads expenditure figured entered into Table 1 must match with Table 2 Column N AND the value listed in the agency's audit report.

**VERIFICATION CHECK:** Values to the bottom right are automatically drawn from Table 1 and Table 2 (Column O) to ensure accurate reporting. Table 1's non-Measure B expenditures values must match the sum of Table 2's non-Measure B expenditures.

**NOTE: 1) The numbers on Table 1 must be consistent with your independent audit report.**  
2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.

\* Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

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Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year  
Measure B Program

Table 2: Summary of Expenditures and Accomplishments  
BICYCLE AND PEDESTRIAN SAFETY

AGENCY NAME : City of Emeryville  
DATE : 14-Dec-12

Project Description						Status	Deliverables				Expenditures FY 11-12					Approvals and Plans		
Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N**	Column O	Column P	Column Q	Column R	Column S
Project Category <i>Drop-down Menu</i>	Project Phase <i>Drop-down Menu</i>	Project Type <i>Drop-down Menu</i>	Project Name	Project Description	Project Benefits <i>(describe project's benefit to the implementation area)</i>	Project Status <i>(at the end of FY 11-12)</i> <i>Drop-down Menu</i>	Quantity Completed in FY 11-12	Units for Quantity <i>Drop-down Menu</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 11-12 <i>(auto calculates)</i>	MB Pass-through Bike/Ped Expenditures	Other MB Bike/Ped Expenditures Countywide Discretionary Fund	Other MB Bike/Ped Expenditures Local Streets and Roads Fund	Non-MB Funding Expenditures <i>(federal &amp; state grants, city/local funds, etc.)</i>	Total Project Cost in FY 11-12 <i>(L+M+N+O= P)</i> <i>(auto calculates)</i>	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project? <i>Drop-down Menu</i>	Is this Project in a Countywide Plan, if so which one? <i>Drop-down Menu</i>
Bicycle	Project Completion/Closeout	Bike Parking	Commercial Bike Rack Program	Installing Bike Racks in the public right of way in front of commercial establishments in the City.	Providing more Safe and Secure bike parking options throughout the City	Continuing or Ongoing	6	Bike Parking Spaces	Purchased 11 racks with funds. Installed 3 for six spaces.	6.0	\$ 1,485	\$ -	\$ -	\$ -	\$ 1,485		Yes	Neither Plan
Bicycle	Project Completion/Closeout	Signals	Intersection improvements	Installing of Video Detection at 2 intersections	Better detection of cyclists and vehicles at two intersections	Closed Out in FY 11-12	2	Intersections	All four directions in each intersection.	2.0	\$ 73,900	\$ -	\$ -	\$ -	\$ 73,900		Yes	Neither Plan
Bicycle	Project Completion/Closeout	Education and Promotion	Bike To Work Day 2011	Bike To Work Day T-shirts	Promotion of Event - T-shirts for volunteers at Energizer Stations	Closed Out in FY 11-12	18	Other (describe in Column J)	Supplies for event	18.0	\$ 242				\$ 242		Yes	Neither Plan
Bicycle	Project Completion/Closeout	Education and Promotion	Bike To Work Day 2012	Bike To Work Day T-shirts	Promotion of Event - T-shirts for volunteers at Energizer Stations	Closed Out in FY 11-12	19	Other (describe in Column J)	Supplies for event	19.0	\$ 207				\$ 207		Yes	Neither Plan
Bicycle	Project Completion/Closeout	Education and Promotion	Bike To Work Day 2012	Bike To Work Day Supplies	Promotion of Event at Energizer Stations	Closed Out in FY 11-12	1	Other (describe in Column J)	Supplies for event	1.0	\$ 120				\$ 120		Yes	Neither Plan
Bicycle	Project Completion/Closeout	Education and Promotion	Bike To Work Day 2012	Bike To Work Day Supplies	Promotion of Event at Energizer Stations	Closed Out in FY 11-12	1	Other (describe in Column J)	Supplies for event	1.0	\$ 163				\$ 163		Yes	Neither Plan
Bicycle	Project Completion/Closeout	Education and Promotion	Bike To Work Day 2012	Bike To Work Day Supplies	Promotion of Event at Energizer Stations	Closed Out in FY 11-12	1	Other (describe in Column J)	Supplies for event	1.0	\$ 11				\$ 11		Yes	Neither Plan
Bike and Ped	Scoping, Feasibility, Planning	Signals	Safe Routes to Transit	Traffic Analysis of Star Intersection (San Pablo Ave, Adeline Street and West MacArthur Boulevard.)	At Star intersection, study safety improvements for cyclists and pedestrians.	Planning in FY 11-12	1	Other (describe in Column J)	One Study completed.	1.0	\$ 4,942				\$ 4,942		Yes	Neither Plan
<b>TOTALS:</b>											<b>\$ 81,070</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 81,070</b>	<b>\$ -</b>		

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

\* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity  
\*\* Columns L-N: The dollar figures inputted must be consistent with your agency's audit.

- Bicycle
- Bike and Ped
- Pedestrian
- Scoping, Feasibility, Planning
- Environmental
- PS&E
- Right-of-Way
- Construction
- Maintenance
- Operations
- Project Completion/Closeout
- Other
- Bike Parking
- Bikeways (non-Class I)
- Bridges and Tunnels
- Education and Promotion
- Master Plan
- Multiuse Paths (Class I)
- Pedestrian Crossing Improvements
- Safety Improvements
- Sidewalks and Ramps
- Signage
- Signals
- Staffing
- Traffic Calming
- Other (describe in Column E)

- Planning in FY 11-12
- Initiated in FY 11-12
- Continuing or Ongoing
- Closed Out in FY 11-12

- Bike Parking Spaces
- Intersections
- Lane Miles
- Linear Feet
- Number of People/Passengers
- Number of One-way Unduplicated Trips
- Square Feet
- Vehicles Purchased
- Other (describe in Column J)

- Yes
- No
- Bike Plan
- Ped Plan
- Both Plans
- Neither Plan

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year  
Measure B Program

Table 2: Summary of Expenditures and Accomplishments  
**BICYCLE AND PEDESTRIAN SAFETY**

Cell: A10

**Comment:** Project Category:  
Bicycle: Bicycle project.  
Bike/Pedestrian: Bicycle and pedestrian project.  
Pedestrian: Pedestrian project.

Cell: B10

**Comment:** Project Phase:  
Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.  
Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).  
Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.  
Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.  
Construction: Construction of a new capital project,  
Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.  
Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.  
Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.  
Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: C10

**Comment:** Project Type:  
Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.  
Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, sidepaths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.  
Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.  
Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.  
Master Plan: Bicycle and/or pedestrian master plan development.  
Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.  
Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.  
Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.  
Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.  
Signage: Warning, regulatory, wayfinding, or informational signage. Includes signage maintenance.  
Signals: New traffic signals or crossing signals for pedestrians and/or bicyclists, signal upgrades, countdown signals, audible signals, and video detection.  
Staffing: Salary and benefits for staff to support projects, programs, or services.  
Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.  
Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

Cell: G10

**Comment:** Project Status:  
Choose project status on June 30, 2012:  
- Planning in FY 11/12,  
- Initiated in FY 11/12,  
- Continuing or Ongoing, or  
- Closed Out in FY 11/12.

Cell: H10

**Comment:** Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.

Cell: I10

**Comment:** Units for Quantity:  
Select from the drop-down menu and add any details about the unit or quantity in Column J.

Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

Cell: K10

**Comment:** Completed Quantity funded by MB FY 11-12: This column auto-calculates based on the following.

(Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity

**Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year  
Measure B Program  
Table 3: Summary of Planned Projects and Reserve Funds  
BICYCLE AND PEDESTRIAN**

AGENCY NAME : City of Emeryville  
DATE : Dec-12

**Directions:**  
Table 3 describes your agency's Measure B financial programming plan over the next four fiscal years. Use the expandable grouped rows (+/- sign on left of cell numbers 157, 306, 456, and 463) to enter detailed project information for the four fund reserve categories below.

**1) FY 12-13 Measure B Planned Projects (unreserved funds):** Planned projects using unreserved funds during FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.  
**2) Measure B Capital Fund Reserve:** The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16.  
**3) Measure B Operation Fund Reserve:** The Operation Fund is for operational project(s)/program(s). This fund may not contain more than 50 percent of anticipated annual Bicycle/Pedestrian Measure B Pass-through revenues.  
**4) Measure B Undesignated Fund Reserve:** The Undesignated Fund Reserve is for transportation needs over a fiscal year, such as matching funds for grants, project development work, studies for transportation purposes, or contingency funds. This fund may not contain more than 10 percent of annual pass-through revenues.

**FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)**

**Directions:**  
Use the expandable grouped rows (+/- sign on left of cell 157) to enter detailed information for FY 12-13 Planned Projects that are not included in reserves below. Projects inputted into this section are expected to be implemented using FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.

		FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	City or Agency Approved? (Yes or No)	Project Status
<b>Bike To Work Day</b>								Describe the project's status.
Phases	Operations	\$ 3,800				\$ 3,800	Yes	The City Council approves BTWD funding each year and has approved the funding for FY 12-13.
						\$ -		
<b>Total</b>		\$ 3,800	\$ -	\$ -	\$ -	\$ 3,800		
<b>Bike Path Pavement Markings</b>								Describe the project's status.
Phases	Construction	\$ 5,000				\$ 5,000	Yes	The markings are in the Corp Yard awaiting installation. Crews are receiving special training for the install from the vendor. Will be installed in March.
						\$ -		
<b>Total</b>		\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000		
<b>Fixit Stations</b>								Describe the project's status.
Phases	Construction	\$ 5,000				\$ 5,000	Yes	Three stations are on order and are expected to be installed in the spring.
						\$ -		
<b>Total</b>		\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000		
Phases						\$ -		Describe the project's status.
						\$ -		
<b>Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -		
Phases						\$ -		Describe the project's status.
						\$ -		
<b>Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -		
Phases						\$ -		Describe the project's status.
						\$ -		
<b>Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -		
Phases						\$ -		Describe the project's status.
						\$ -		
<b>Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -		

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year  
 Measure B Program  
 Table 3: Summary of Planned Projects and Reserve Funds  
**BICYCLE AND PEDESTRIAN**

AGENCY NAME : City of Emeryville  
 DATE : Dec-12

**Directions:**  
 Table 3 describes your agency's Measure B financial programming plan over the next four fiscal years. Use the expandable grouped rows (+/- sign on left of cell numbers 157, 306, 456, and 463) to enter detailed project information for the four fund reserve categories below.

1) **FY 12-13 Measure B Planned Projects (unreserved funds):** Planned projects using unreserved funds during FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.  
 2) **Measure B Capital Fund Reserve:** The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16.  
 3) **Measure B Operation Fund Reserve:** The Operation Fund is for operational project(s)/program(s). This fund may not contain more than 50 percent of anticipated annual Bicycle/Pedestrian Measure B Pass-through revenues.  
 4) **Measure B Undesignated Fund Reserve:** The Undesignated Fund Reserve is for transportation needs over a fiscal year, such as matching funds for grants, project development work, studies for transportation purposes, or contingency funds. This fund may not contain more than 10 percent of annual pass-through revenues.

Phases						\$ -	Describe the project's status.
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
	<b>Total</b>	\$	- \$	- \$	- \$	- \$	
[Enter Project Name Here]							
Phases						\$ -	Describe the project's status.
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
	<b>Total</b>	\$	- \$	- \$	- \$	- \$	
[Enter Project Name Here]							
Phases						\$ -	Describe the project's status.
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
	<b>Total</b>	\$	- \$	- \$	- \$	- \$	
[Enter Project Name Here]							
Phases						\$ -	Describe the project's status.
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
	<b>Total</b>	\$	- \$	- \$	- \$	- \$	
[Enter Project Name Here]							
Phases						\$ -	Describe the project's status.
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
	<b>Total</b>	\$	- \$	- \$	- \$	- \$	
[Enter Project Name Here]							
Phases						\$ -	Describe the project's status.
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
	<b>Total</b>	\$	- \$	- \$	- \$	- \$	
[Enter Project Name Here]							
Phases						\$ -	Describe the project's status.
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
	<b>Total</b>	\$	- \$	- \$	- \$	- \$	
[Enter Project Name Here]							
<b>TOTAL FY 12/13 PLANNED PROJECTS</b>		\$	13,800 \$	- \$	- \$	- \$	13,800

**Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year  
Measure B Program  
Table 3: Summary of Planned Projects and Reserve Funds  
BICYCLE AND PEDESTRIAN**

AGENCY NAME : City of Emeryville  
DATE : Dec-12

**Directions:**  
Table 3 describes your agency's Measure B financial programming plan over the next four fiscal years. Use the expandable grouped rows (+/- sign on left of cell numbers 157, 306, 456, and 463) to enter detailed project information for the four fund reserve categories below.

1) **FY 12-13 Measure B Planned Projects (unreserved funds):** Planned projects using unreserved funds during FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.  
2) **Measure B Capital Fund Reserve:** The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16.  
3) **Measure B Operation Fund Reserve:** The Operation Fund is for operational project(s)/program(s). This fund may not contain more than 50 percent of anticipated annual Bicycle/Pedestrian Measure B Pass-through revenues.  
4) **Measure B Undesignated Fund Reserve:** The Undesignated Fund Reserve is for transportation needs over a fiscal year, such as matching funds for grants, project development work, studies for transportation purposes, or contingency funds. This fund may not contain more than 10 percent of annual pass-through revenues.

**MEASURE B CAPITAL FUND RESERVE**

**Directions:**  
Use the expandable grouped rows (+/- sign on left of cell 306) to enter detailed information for anticipated projects using Capital Fund Reserves. Projects inputted into this section are designated with Capital Fund Reserves during FY 12-13 through FY 15-16. The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16. The expenditure of these funds will be evaluated annually as per the Master Programs Funding Agreement. If a jurisdiction does not spend the reserve funds down, they are subject to the fund rescission policy.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	City or Agency Approved? (Yes or No)	Project Status
<b>Bikeway Signage</b>							
Phases	Construction	\$ 25,000	\$ 10,000	\$ -	\$ 35,000	No	Describe the project's status. Bike Boulevard signs are in design phase. Expected to be installed in FY 13-14. Council will approve funds before purchase. Bike Route signs will be installed in FY14-15.
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
<b>Total</b>	\$ -	\$ 25,000	\$ 10,000	\$ -	\$ 35,000		
<b>Bicycle and Pedestrian Facilities Construction</b>							
Phases	PS&E	\$ 5,000	\$ 5,000	\$ 5,000	\$ 15,000	No	Describe the project's status. Implementing the City's Ped-Bike Plan capital projects. In FY 13/14, the City Council will approve a Capital Improvement Program with the projects identified with recommendations from the City's BPAC and Transportation Committee. Video detection will also be considered for intersection upgrades.
	Construction	\$ 30,000	\$ 20,000	\$ 20,000	\$ 70,000		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
<b>Total</b>	\$ -	\$ 35,000	\$ 25,000	\$ 25,000	\$ 85,000		
<b>Bike Parking</b>							
Phases	Construction	\$ 3,167	\$ 2,000	\$ 2,000	\$ 7,167	No	Describe the project's status. Council will approve the appropriation either as a stand alone item or as part of the CIP.
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
<b>Total</b>	\$ -	\$ 3,167	\$ 2,000	\$ 2,000	\$ 7,167		
<b>[Enter Project Name Here]</b>							
Phases					\$ -		Describe the project's status.
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>[Enter Project Name Here]</b>							
Phases					\$ -		Describe the project's status.
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>[Enter Project Name Here]</b>							
Phases					\$ -		Describe the project's status.
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -		

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year  
 Measure B Program  
 Table 3: Summary of Planned Projects and Reserve Funds  
**BICYCLE AND PEDESTRIAN**

AGENCY NAME : City of Emeryville  
 DATE : Dec-12

**Directions:**  
 Table 3 describes your agency's Measure B financial programming plan over the next four fiscal years. Use the expandable grouped rows (+/- sign on left of cell numbers 157, 306, 456, and 463) to enter detailed project information for the four fund reserve categories below.

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Phases	[Enter Project Name Here]					\$ -	Describe the project's status.
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
<b>Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -	
Phases	[Enter Project Name Here]					\$ -	Describe the project's status.
						\$ -	
						\$ -	
						\$ -	
						\$ -	
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						\$ -	
						\$ -	
<b>Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -	
Phases	[Enter Project Name Here]					\$ -	Describe the project's status.
						\$ -	
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						\$ -	
						\$ -	
						\$ -	
						\$ -	
<b>Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -	
Phases	[Enter Project Name Here]					\$ -	Describe the project's status.
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
<b>Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -	
Phases	[Enter Project Name Here]					\$ -	Describe the project's status.
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
<b>Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -	
Phases	[Enter Project Name Here]					\$ -	Describe the project's status.
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
<b>Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL CAPITAL FUND RESERVE</b>		\$ -	\$ 63,167	\$ 37,000	\$ 27,000	\$ 127,167	



Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year  
 Measure B Program  
 Table 3: Summary of Planned Projects and Reserve Funds  
**BICYCLE AND PEDESTRIAN**

AGENCY NAME : City of Emeryville  
 DATE : Dec-12

**Directions:**  
 Table 3 describes your agency's Measure B financial programming plan over the next four fiscal years. Use the expandable grouped rows (+/- sign on left of cell numbers 157, 306, 456, and 463) to enter detailed project information for the four fund reserve categories below.

**1) FY 12-13 Measure B Planned Projects (unreserved funds):** Planned projects using unreserved funds during FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.  
**2) Measure B Capital Fund Reserve:** The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16.  
**3) Measure B Operation Fund Reserve:** The Operation Fund is for operational project(s)/program(s). This fund may not contain more than 50 percent of anticipated annual Bicycle/Pedestrian Measure B Pass-through revenues.  
**4) Measure B Undesignated Fund Reserve:** The Undesignated Fund Reserve is for transportation needs over a fiscal year, such as matching funds for grants, project development work, studies for transportation purposes, or contingency funds. This fund may not contain more than 10 percent of annual pass-through revenues.

MEASURE B OPERATION FUND RESERVE						
<b>Directions:</b> Use the expandable grouped rows (+/- sign on left of cell 456) to enter detailed information for addressing transportation operational activities using Operation Fund Reserves. This fund may not contain more than 50 percent of anticipated annual Bicycle/Pedestrian Measure B Pass-through revenues. This fund may be a revolving fund and is not subject to an expenditure timeframe.						
	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	City or Agency Approved? (Yes or No)
						Project Status
<b>TOTAL OPERATION FUND RESERVE</b>	\$ -				\$ -	

MEASURE B UNDESIGNATED FUND RESERVE						
<b>Directions:</b> Use the expandable grouped rows (+/- sign on left of cell 463) to enter the amount of undesignated funding per annual fiscal year. Undesignated funds are for general transportation needs such as match funding, project development, studies, or contingencies. This fund may not contain more than 10 percent of annual pass-through revenues.						
	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	Potential uses for the dollars contained in this unreserved fund.
<b>TOTAL UNDESIGNATED RESERVE</b>	\$ -				\$ -	

TOTAL MEASURE B SUMMARY					
<i>(Planned Projects Unreserved Funds + Reserve Funds)</i>					
	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL
FY 12-13 MB Planned Projects	\$ 13,800	\$ -	\$ -	\$ -	\$ 13,800
MB Capital Fund Reserve	\$ -	\$ 63,167	\$ 37,000	\$ 27,000	\$ 127,167
MB Operational Fund Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
MB Undesignated Fund Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL MEASURE B</b>	<b>\$ 13,800</b>	<b>\$ 63,167</b>	<b>\$ 37,000</b>	<b>\$ 27,000</b>	<b>\$ 140,967</b>

<b>FY 11-12 Measure B Ending Pass-through Balance</b> <i>(From ending balance Table 1: Column E)</i>	\$ 113,253
<b>FY 12-13 Estimated Pass-through Revenue</b> <i>(Based on FY 11-12 Revenues Table 1: Column B inflated by 3%)</i>	\$ 27,714
<b>FY 12-13 Revenue Total</b>	\$ 140,967

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Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year  
Measure B Program

Table 2: Summary of Expenditures and Accomplishments  
LOCAL STREETS AND ROADS

AGENCY NAME : City of Emeryville  
DATE : 12/12/2012

Project Description						Status	Deliverables				Expenditures FY 11-12					Approvals	
Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N***	Column O	Column P	Column Q	Column R
Project Category <i>Drop-down Menu</i>	Project Phase <i>Drop-down Menu</i>	Project Type <i>Drop-down Menu</i>	Project Name	Project Description	Project Benefits <i>(describe project's benefit to the implementation area)</i>	Project Status <i>(at the end of FY 11-12)</i> <i>Drop-down Menu</i>	Quantity Completed in FY 11-12 <i>(numerical value only)</i>	Units for Quantity <i>Drop-down Menu</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 11-12 <i>(auto calculates)</i>	MB Pass-through LSR Expenditures	Other MB LSR Expenditures	Non-MB Funding Expenditures Vehicle Registration Fee	Non-MB Funding Expenditures <i>(federal &amp; state grants, city/local funds, etc.)</i>	Total Project Cost in FY 11-12 <i>(L+M+N=O)</i> <i>(auto calculates)</i>	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project? <i>Drop-down Menu</i>
Streets and Roads	Construction	Street Resurfacing and Maintenance	2011 Annual Slurry Seal Project	Base repair, crack seal, slurry seal streets	Repair and preserve roadway system	Closed Out in FY 11-12	523,800	Square Feet		523800.0	\$ 393,410			\$ -	\$ 393,410	\$ 372,462	Yes
Streets and Roads	Maintenance	Other (describe in Column E)	Purchase street maintenance materials	Purchase paint, pothole repair and crack filler materials	Preservation of roadway system	Continuing or Ongoing	47	Lane Miles		47.0	\$ 11,337			\$ -	\$ 11,337		Yes
										#DIV/0!				\$ -			
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<b>TOTALS:</b>											\$ 404,747	\$ -	\$ -	\$ -	\$ 404,747	\$ 372,462	

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

\* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity  
 \*\* Columns L-N: The dollar figures inputted must be consistent with your agency's audit.  
 \*\*\* Column N: The dollar figures inputted must be consistent with your agency's audit.

- Bike/Ped
  - Mass Transit
  - Paratransit
  - Streets and Roads
  - Other
- Scoping, Feasibility, Planning
  - Environmental
  - PS&E
  - Right-of-Way
  - Construction
  - Maintenance
  - Operations
  - Project Completion/Closeout
  - Other
- Bike Parking
  - Bikeways and Multiuse Paths
  - Bridges and Tunnels
  - Education and Promotion
  - Equipment and New Vehicles
  - Operations
  - Pedestrian Crossing Improvements
  - Sidewalks and Ramps
  - Signage
  - Signals
  - Staffing
  - Street Resurfacing and Maintenance
  - Traffic Calming
  - Welfare to Work Operations
  - Other (describe in Column E)

- Planning in FY 11-12
  - Initiated in FY 11-12
  - Continuing or Ongoing
  - Closed Out in FY 11-12
- Bike Parking Spaces
  - Intersections
  - Lane Miles
  - Linear Feet
  - Number of People/Passengers
  - Number of One-Way Unduplicated Trips
  - Square Feet
  - Vehicles Purchased
  - Other (describe in Column J)

- Yes
- No

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year  
Measure B Program

Table 2: Summary of Expenditures and Accomplishments

LOCAL STREETS AND ROADS

Cell: A10

**Comment:** Project Category:

Bike/Ped: Bicycle and pedestrian project, program, plan, or staffing.

Mass Transit: Bus, ferry, rail, or shuttle project.

Paratransit: Paratransit services for seniors and or people with disabilities.

Streets and Roads: Streets, roads, or highways project.

Other: Use if none of the above apply, and define category by selecting Project Type (Column C) and providing Project Description (Column E).

Cell: B10

**Comment:** Project Phase:

Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.

Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).

Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.

Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.

Construction: Construction of a new capital project.

Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.

Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.

Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.

Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: C10

**Comment:** Project Type:

Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.

Bikeways and Multiuse Paths: Bike lanes, bike boulevards, sidepaths, bike routes, multiuse pathways, at-grade bike crossings. Includes maintenance of bikeway facilities.

Bridges and Tunnels: Crossings above or below grade for bicycles, pedestrians, and/or autos.

Education and Promotion: Marketing, education, information, outreach, and promotional campaigns and programs.

Equipment and New Vehicles: Purchase or lease of vehicles. Equipment for service improvements, such as information dissemination, fare collection, etc.

Operations: Operations including traffic signal system controls/interconnection, corridor monitoring and management, and transit system operations.

Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes or reconfiguration specifically benefiting pedestrians.

Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.

Signage: Warning, regulatory, wayfinding, or informational signage.

Signals: New traffic signals or crossing signals, signal upgrades, countdown signals, audible signals, or signal timing improvements.

Staffing: Salary and benefits for staff to support projects, programs, or services.

Street Resurfacing and Maintenance: Repaving and resurfacing of on-street surfaces, including striping.

Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.

Welfare to Work Operations: Transit services to enhance transportation opportunities for persons making the transition from welfare to work.

Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

Cell: G10

**Comment:** Project Status:

Choose project status on June 30, 2012:

- Planning in FY 11/12,

- Initiated in FY 11/12,

- Continuing or Ongoing, or

- Closed Out in FY 11/12.

Cell: H10

**Comment:** Quantity Completed includes itemizations such as the total number of one-way passenger trips, consumers trained, meals delivered, tickets purchased, etc.

Cell: I10

**Comment:** Units for Quantity:

Select from the drop-down menu and add any details about the unit or quantity in Column J.

Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

Cell: K10

**Comment:** Completed Quantity funded by MB FY 11-12: This column auto-calculates based on the following.

(Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year  
Measure B Program

Table 3: Summary of Planned Projects and Reserve Funds

**LOCAL STREETS AND ROADS**

AGENCY NAME : City of Emeryville

DATE : 12/12/2012

**Directions:**

Table 3 describes your agency's Measure B financial programming plan over the next four fiscal years. Use the expandable grouped rows (+/- sign on left of cell numbers 157, 306, 456, and 463) to enter detailed project information for the four fund reserve categories below.

- 1) **FY 12-13 Measure B Planned Projects (unreserved funds):** Planned projects using unreserved funds during FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.
- 2) **Measure B Capital Fund Reserve:** The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16.
- 3) **Measure B Operation Fund Reserve:** The Operation Fund is for operational project(s)/program(s). This fund may not contain more than 50 percent of anticipated annual Local Streets and Roads Program Measure B Pass-through revenues.
- 4) **Measure B Undesignated Fund Reserve:** The Undesignated Fund Reserve is for transportation needs over a fiscal year, such as matching funds for grants, project development work, studies for transportation purposes, or contingency funds. This fund may not contain more than 10 percent of annual pass-through revenues.

**FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)**

**Directions:** Use the expandable grouped rows (+/- sign on left of cell 157) to enter detailed information for FY 12-13 Planned Projects that are not included in reserves below. Projects inputted into this section are expected to be implemented using FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.

						City or Agency Approved? (Yes or No)	Project Status						
						FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL			
<b>2012 Annual Slurry Seal</b>													
Phases	Maintenance	\$	229,355							\$	229,355	yes	Describe the project's status. Project started early in the 12/13 fiscal year and is near completion. This project included the slurring and striping of portions of Horton Street, 45th Street, 41st Street, Stanford Avenue, Peladeau Street, 53rd street and Doyle Street.
										\$	-		
										\$	-		
										\$	-		
<b>Total</b>		\$	229,355	\$	-	\$	-	\$	-	\$	229,355		

<b>TOTAL FY 12/13 PLANNED PROJECTS</b>	\$	229,355	\$	-	\$	-	\$	-	\$	229,355		
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**MEASURE B CAPITAL FUND RESERVE**

**Directions:** Use the expandable grouped rows (+/- sign on left of cell 306) to enter detailed information for anticipated projects using Capital Fund Reserves. Projects inputted into this section are designated with Capital Fund Reserves during FY 12-13 through FY 15-16. The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16. The expenditure of these funds will be evaluated annually as per the Master Programs Funding Agreement. If a jurisdiction does not spend the reserve funds down, they are subject to the fund rescission policy.

						City or Agency Approved? (Yes or No)	Project Status						
						FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL			
<b>2012 Street Rehabilitation Project</b>													
Phases	Maintenance	\$	299,292							\$	299,292	Yes	Describe the project's status. Project started early in the 12/13 fiscal year and is near completion.
										\$	-		
										\$	-		
										\$	-		
<b>Total</b>		\$	299,292	\$	-	\$	-	\$	-	\$	299,292		

<b>TOTAL CAPITAL FUND RESERVE</b>	\$	299,292	\$	-	\$	-	\$	-	\$	299,292		
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Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year  
Measure B Program

Table 3: Summary of Planned Projects and Reserve Funds  
**LOCAL STREETS AND ROADS**

AGENCY NAME : City of Emeryville

DATE : 12/12/2012

**Directions:**

Table 3 describes your agency's Measure B financial programming plan over the next four fiscal years. Use the expandable grouped rows (+/- sign on left of cell numbers 157, 306, 456, and 463) to enter detailed project information for the four fund reserve categories below.

- 1) **FY 12-13 Measure B Planned Projects (unreserved funds):** Planned projects using unreserved funds during FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.
- 2) **Measure B Capital Fund Reserve:** The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16.
- 3) **Measure B Operation Fund Reserve:** The Operation Fund is for operational project(s)/program(s). This fund may not contain more than 50 percent of anticipated annual Local Streets and Roads Program Measure B Pass-through revenues.
- 4) **Measure B Undesignated Fund Reserve:** The Undesignated Fund Reserve is for transportation needs over a fiscal year, such as matching funds for grants, project development work, studies for transportation purposes, or contingency funds. This fund may not contain more than 10 percent of annual pass-through revenues.

**MEASURE B OPERATION FUND RESERVE**

**Directions:**  
Use the expandable grouped rows (+/- sign on left of cell 456) to enter detailed information for addressing transportation operational activities using Operation Fund Reserves. This fund may not contain more than 50 percent of anticipated annual Local Streets and Roads Program Measure B Pass-through revenues. This fund may be a revolving fund and is not subject to an expenditure timeframe.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	City or Agency Approved? (Yes or No)	Project Status
<b>TOTAL OPERATIONAL FUND RESERVE</b>	\$ -	\$ -	\$ -	\$ -	\$ -		

**MEASURE B UNDESIGNATED FUND RESERVE**

**Directions:**  
Use the expandable grouped rows (+/- sign on left of cell 463) to enter the amount of undesignated funding per annual fiscal year. Undesignated funds are for general transportation needs such as match funding, project development, studies, or contingencies. This fund may not contain more than 10 percent of annual pass-through revenues.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	Potential uses for the dollars contained in this unreserved fund.
<b>TOTAL UNDESIGNATED RESERVE</b>	\$ -	\$ -	\$ -	\$ -	\$ -	

**TOTAL MEASURE B SUMMARY**

*(Planned Projects Unreserved Funds + Reserve Funds)*

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL
FY 12-13 MB Planned Projects	\$ 229,355	\$ -	\$ -	\$ -	\$ 229,355
MB Capital Fund Reserve	\$ 299,292	\$ -	\$ -	\$ -	\$ 299,292
MB Operational Fund Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
MB Undesignated Fund Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL MEASURE B</b>	<b>\$ 528,647</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 528,647</b>

<b>FY 11-12 Measure B Ending Pass-through Balance</b> <i>(From ending balance Table 1: Column E)</i>	\$ 299,292
<b>FY 12-13 Estimated Pass-through Revenue</b> <i>(Based on FY 11-12 Revenues Table 1: Column B inflated by 3%)</i>	\$ 229,355
<b>FY 12-13 Revenue Total</b>	\$ 528,647

	Manual Inputs
<b>FY 11-12 VRF Pass-through Balance</b> <i>(From VRF ending Balance Table 1: Column E)</i>	\$ 44,867
<b>FY 12-13 Estimated VRF Pass-through Revenue</b> <i>(Based on FY 11-12 Revenues Table 1: Column B inflated by 3%)</i>	\$ 45,765
<b>FY 12-13 VRF Revenue Total</b>	\$ 90,632



Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year

Measure B Program

Table 1: Measure B Revenues and Expenditures

PARATRANSIT

AGENCY NAME : City of Emeryville  
DATE : Orig 12/18/12 -- Revised 3/4/13

Column A	Column B	Column C	Column D	Column E
<b>Measure B Pass-through Funds FY 11-12</b>				
<b>Starting MB Balance</b>	<b>MB Pass-through Revenues and Expenditures</b>			<b>Ending MB Balance</b>
FY 10-11 Pass-through + Interest Unspent MB Fund Balance	FY 11-12 MB Pass-through Fund Revenues	FY 11-12 MB Pass-through Fund Interest	MB Pass-through Fund Expenditures <i>(Should match Table 2: Column L)</i>	Ending MB Pass-through Fund Balance
\$ 5,904	\$ 24,274	\$ 54	\$ 23,757	\$ 6,475
<b>VERIFICATION CHECK:</b> Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These numbers must match each other.		<b>Total from Table 1:</b>	\$ 23,757	
		<b>Total from Table 2:</b>	\$ 23,757	

Column F	Column G	Column H	Column I	Column J	Column K	Column L	Column M	Column N	Column O
<b>Other Measure B Funds FY 11-12</b>									
<b>Minimum Service Level Fund</b>		<b>Paratransit Gap Grant Fund</b>		<b>Stabilization Fund</b>		<b>Local Streets and Roads</b>		<b>Total Other MB</b>	
<b>Other MB Revenue MSL Fund</b>	<b>Other MB Expenditure MSL Fund</b> <i>(Should match Table 2: Column M)</i>	<b>Other MB Revenue Paratransit Gap Grant Fund</b>	<b>Paratransit Gap Grant Fund</b> <i>(Should match Table 2: Column N)</i>	<b>Other MB Revenue Stabilization Fund</b>	<b>Other MB Expenditure Stabilization Fund</b> <i>(Should match Table 2: Column O)</i>	<b>Other MB Revenue Local Streets and Roads</b>	<b>Other MB Expenditure Local Streets and Roads</b> <i>(Should match Table 2: Column P)</i>	<b>Total Other MB Revenue</b>	<b>Total Other MB Expenditures</b>
\$ -	\$ -	\$ 62,880	\$ 65,202	\$ -	\$ -	\$ -	\$ -	\$ 62,880	\$ 65,202

Column P	Column Q	Column R
<b>Non-Measure B Funds FY 11-12</b>		
<i>List the specific types of non-Measure B Funding including fares. *</i>		
<b>Non-MB Funding Source</b>	<b>Revenue</b>	<b>Expenditures</b>
Taxi Program Staff Time		\$4,186.00
EBP Program Staff Time	\$809.00	\$4,186.00
Meals on Wheels Staff Time	\$4,812.00	\$1,066.00
Group Trips Staff Time	\$146,689.00	\$153,956.00
8-To-Go Shuttle Staff Time		\$15,641.00
Fares		\$152,310.00
<b>Total Non-MB:</b>	<b>\$ 152,310</b>	<b>\$ 331,345</b>
<b>Total Non-MB Table 1:</b>		\$ 331,345
<b>Total Non-MB Table 2:</b>		\$ 331,345

**VERIFICATION CHECK:** Values to the bottom right are automatically drawn from Table 1 and Table 2 (sum of column Q and R) to ensure accurate reporting. Table 1's non-Measure B expenditures values must match the sum of Table 2's non-Measure B expenditures.

**MB Unspent Balance:** Value must match the agency audit report figure for the ending MB balance reported in FY 10-11.  
**MB Pass-through Revenue:** Value is the actual MB revenues for FY 11-12.  
**MB Pass-through Interest:** Value is the MB Pass-through Interest earned on unspent funds during FY 11-12.  
**MB Expenditures:** Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.

**Other Measure B: Minimum Service Level Fund**  
The Measure B Minimum Level Service Fund are distributed to applicable providers on an annual basis to assist programs in meeting minimum service levels. The Minimum Service Level expenditure figured entered into Table 1 must match with Table 2 Column M AND the value listed in the agency's audit report.

**Other Measure B: Paratransit Gap Grant Fund**  
The Measure B Paratransit Gap Grant Funds are competitive funding dollars used to provide increased accessibility transportation options. The Paratransit Gap Grant Fund expenditure figured entered into Table 1 must match with Table 2 Column N AND the value listed in the agency's audit report.

**Other Measure B: Stabilization Fund**  
The Measure B Stabilization Fund is used for Paratransit programs to stabilize services facing cuts due to a reduction in revenue projected and realized. The Stabilization Fund expenditure figured entered into Table 1 must match with Table 2 Column O AND the value listed in the agency's audit report.

**Other Measure B: Local Streets & Roads**  
The Measure B Local Streets and Roads includes revenues and expenditures from Local and Streets and roads pass-through funds used for Paratransit programs and projects. The Local Streets and Roads expenditure figured entered into Table 1 must match with Table 2 Column P AND the value listed in the agency's audit report.

**NOTE:** 1) The numbers on Table 1 must be consistent with your independent audit report.  
2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.

\* Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.  
\*\*Report Fare revenues and expenditures in this section. Inputted Fare expenditures must match reported Fare expenditures from Table 2 (Column R).

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Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year  
Measure B Program

Table 2: Summary of Expenditures and Accomplishments

PARATRANSIT

Cell: A10

**Comment:** Project Category:

- Disabled Services: Services primarily created for mobility for people with disabilities.
- Meals on Wheels: Delivery of meals.
- Senior & Disabled Services: Transportation services for seniors and people with disabilities.
- Senior Services: Services primarily created for senior mobility.
- Other: Use Other if none of the above apply, and define other by selecting Project Type (Column C) and providing Project Description (Column E).

Cell: B10

**Comment:** Project Phase:

- Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.
- Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).
- Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.
- Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.
- Construction: Construction of a new capital project.
- Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.
- Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.
- Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.
- Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: C10

**Comment:** Project Type:

- ADA-mandated Services: Includes mandated public transportation service for people unable to independently use the fixed route bus service.
- Capital Expenditure or Purchase: Expenditure or purchase of equipment, vehicles, or facilities.
- City-based Door-to-Door: Pre-scheduled, accessible, door-to-door service provided by the city. Provides similar level of service to mandated ADA services; designed to fill gaps not met by ADA-mandated providers and/or relieve ADA-mandated providers of some trips.
- Customer Service and Outreach: Staffing and benefits for customer service as well as costs associated with marketing, education, outreach, and promotional campaigns and programs.
- Group Trips: One-way passenger trips considered group trips. Includes vehicle operation and contracts. See Individual Demand-response Trips.
- Management/Overhead/Staffing: Staffing and benefits to manage programs, projects, and services.
- Meal Delivery: Costs associated with vehicle operation, scheduling, dispatching, vehicle maintenance, and supervision for the purpose of delivering meals, whether provided in-house, through contracts, via taxicab, or by grantees.
- Mobility Management/Travel Training: Covers a wide range of activities, such as travel training, trip planning, and brokerage. Does not include provision of trips. This is considered "non-trip provision".
- Same Day/Taxi Program: Provides a same day, curb-to-curb service intended for situations when consumers cannot make their trip on a pre-scheduled basis; allows eligible consumers to use taxis at a reduced fare.
- Scholarship/Subsidized Fare Program: Program to subsidize any services for customers who are low-income and can demonstrate financial need.
- Shuttle or Fixed-route Trips: Shuttle or fixed-route bus service, for example. Includes vehicle operation and contracts.
- Volunteer Driver Program: Pre-scheduled, door-through-door services that are generally not accessible; rely on volunteers to drive eligible consumers for critical trip needs, such as medical trips. May also have an escort component.
- Other: Use if none of the above apply. Describe the Type under Project Description (Column E).

Cell: G10

**Comment:** Project Status:

- Choose project status on June 30, 2012:
- Planning in FY 11/12,
- Initiated in FY 11/12,
- Continuing or Ongoing, or
- Closed Out in FY 11/12.

Cell: H10

**Comment:** Quantity Completed includes itemizations such as the total number of one-way passenger trips, consumers trained, meals delivered, tickets purchased, etc.

Cell: I10

**Comment:** Quantity Type Description:

- Consumers Trained: Individuals who received travel trainings related to mobility management/travel training programs.
- Contacts Made: Individuals contacted during public outreach events related to mobility management/travel training programs.
- Meals Delivered: Number of meals delivered to individuals.
- Scholarships Provided: Number of scholarship/scrip vouchers distributed.
- Trips: Any type of one-way trip, including taxi, same day service, passenger trips, accessibility trips, etc.
- Other: If Trip Type is not applicable to your program, choose Other and provide a description in Column K.

Cell: K10

**Comment:** Completed Quantity funded by MB FY 11-12: This column auto-calculates based on the following.

(Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity

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 Table 3: Summary of Planned Projects and Reserve Funds  
**PARATRANSIT**

AGENCY NAME : City of Emeryville  
 DATE : Original 12/18/2012 -- Revised 2/14/13

**Directions:**

Table 3 describes your agency's Measure B financial programming plan over the next four fiscal years. Use the expandable grouped rows ( +/- sign on left of cell numbers 157, 306, 456, and 463) to enter detailed project information for the four fund reserve categories below.

- 1) **FY 12-13 Measure B Planned Projects (unreserved funds):** Planned projects using unreserved funds during FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.
- 2) **Measure B Capital Fund Reserve:** The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16.
- 3) **Measure B Operation Fund Reserve:** The Operation Fund is for operational project(s)/program(s). This fund may not contain more than 50 percent of anticipated annual Paratransit Program Measure B Pass-through revenues.
- 4) **Measure B Undesignated Fund Reserve:** The Undesignated Fund Reserve is for transportation needs over a fiscal year, such as matching funds for grants, project development work, studies for transportation purposes, or contingency funds. This fund may not contain more than 10 percent of annual pass-through revenues.

**FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)**

**Directions:** Use the expandable grouped rows (+/- sign on left of cell 157) to enter detailed information for FY 12-13 Planned Projects that are not included in the reserves below. Projects inputted into this section are expected to be implemented in FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.

						City or Agency Approved? (Yes or No)	Project Status						
						FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL			
<b>Group Trips Program</b>												Describe the project's status.	
Phases	Operations	\$	19,247			\$	19,247					Funds seniors and people with disabilities group travel to destinations in CA on accessible buses.	
						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
<b>Total</b>		\$	19,247	\$	-	\$	-	\$	-	\$	19,247		
<b>Taxi Reimbursement Program</b>												Describe the project's status.	
Phases	Operations	\$	3,000			\$	3,000					Reimburses seniors and people with disabilities for taxi travel.	
						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
<b>Total</b>		\$	3,000	\$	-	\$	-	\$	-	\$	3,000		
<b>Meal Delivery Reimbursement Program</b>												Describe the project's status.	
Phases	Operations	\$	200			\$	200					Reimburses drivers for mileage on their cars while delivering meals on wheels to seniors and people with disabilities.	
						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
<b>Total</b>		\$	200	\$	-	\$	-	\$	-	\$	200		
<b>Subsidized EBP Tickets Program</b>												Describe the project's status.	
Phases	Operations	\$	500			\$	500					Discount EBP tickets sold to seniors and people with disabilities.	
						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
<b>Total</b>		\$	500	\$	-	\$	-	\$	-	\$	500		
<b>Scholarship Program</b>												Describe the project's status.	
Phases	Operations	\$	200			\$	200					Scholarships for seniors and people with disabilities to experience a group trip if lacking financial resources.	
						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
<b>Total</b>		\$	200	\$	-	\$	-	\$	-	\$	200		
<b>[Enter Project Name Here]</b>												Describe the project's status.	
Phases						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
<b>Total</b>		\$	-	\$	-	\$	-	\$	-	\$	-		
<b>[Enter Project Name Here]</b>												Describe the project's status.	
Phases						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
<b>Total</b>		\$	-	\$	-	\$	-	\$	-	\$	-		
<b>[Enter Project Name Here]</b>												Describe the project's status.	
Phases						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
						\$	-						
<b>Total</b>		\$	-	\$	-	\$	-	\$	-	\$	-		

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**PARATRANSIT**

AGENCY NAME : City of Emeryville  
 DATE : Original 12/18/2012 -- Revised 2/14/13

**Directions:**

Table 3 describes your agency's Measure B financial programming plan over the next four fiscal years. Use the expandable grouped rows ( +/- sign on left of cell numbers 157, 306, 456, and 463) to enter detailed project information for the four fund reserve categories below.

- 1) **FY 12-13 Measure B Planned Projects (unreserved funds):** Planned projects using unreserved funds during FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.
- 2) **Measure B Capital Fund Reserve:** The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16.
- 3) **Measure B Operation Fund Reserve:** The Operation Fund is for operational project(s)/program(s). This fund may not contain more than 50 percent of anticipated annual Paratransit Program Measure B Pass-through revenues.
- 4) **Measure B Undesignated Fund Reserve:** The Undesignated Fund Reserve is for transportation needs over a fiscal year, such as matching funds for grants, project development work, studies for transportation purposes, or contingency funds. This fund may not contain more than 10 percent of annual pass-through revenues.

Phases						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
	<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>[Enter Project Name Here]</b>								Describe the project's status.
Phases						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
	<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>[Enter Project Name Here]</b>								Describe the project's status.
Phases						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
	<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>[Enter Project Name Here]</b>								Describe the project's status.
Phases						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
	<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>[Enter Project Name Here]</b>								Describe the project's status.
Phases						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
	<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>[Enter Project Name Here]</b>								Describe the project's status.
Phases						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
	<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>[Enter Project Name Here]</b>								Describe the project's status.
<b>TOTAL FY 12/13 PLANNED PROJECTS</b>		\$ 25,002	\$ -	\$ -	\$ -	\$ 25,002		

**MEASURE B CAPITAL FUND RESERVE**

**Directions:** Use the expandable grouped rows (+/- sign on left of cell 306) to enter detailed information for anticipated projects using Capital Fund Reserves. Projects inputted into this section are designated with Capital Fund Reserves during FY 12-13 through FY 15-16. The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16. The expenditure of these funds will be evaluated annually as per the Master Programs Funding Agreement. If a jurisdiction does not spend the reserve funds down, they are subject to the fund rescission policy.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	City or Agency Approved? (Yes or No)	Project Status
<b>TOTAL CAPITAL FUND RESERVE</b>	\$ -	\$ -	\$ -	\$ -	\$ -		

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year  
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**PARATRANSIT**

AGENCY NAME : City of Emeryville

DATE : Original 12/18/2012 -- Revised 2/14/13

**Directions:**

Table 3 describes your agency's Measure B financial programming plan over the next four fiscal years.

Use the expandable grouped rows ( +/- sign on left of cell numbers 157, 306, 456, and 463) to enter detailed project information for the four fund reserve categories below.

**1) FY 12-13 Measure B Planned Projects (unreserved funds):** Planned projects using unreserved funds during FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.

**2) Measure B Capital Fund Reserve:** The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16.

**3) Measure B Operation Fund Reserve:** The Operation Fund is for operational project(s)/program(s). This fund may not contain more than 50 percent of anticipated annual Paratransit Program Measure B Pass-through revenues.

**4) Measure B Undesignated Fund Reserve:** The Undesignated Fund Reserve is for transportation needs over a fiscal year, such as matching funds for grants, project development work, studies for transportation purposes, or contingency funds. This fund may not contain more than 10 percent of annual pass-through revenues.

**MEASURE B OPERATION FUND RESERVE**

**Directions:**

Use the expandable grouped rows (+/- sign on left of cell 456) to enter detailed information for addressing transportation operational activities using Operation Fund Reserves. This fund may not contain more than 50 percent of anticipated annual Paratransit Program Measure B Pass-through revenues. This fund may be a revolving fund and is not subject to an expenditure timeframe.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	City or Agency Approved? (Yes or No)	Project Status
<b>TOTAL OPERATION FUND RESERVE</b>	\$ 6,475				\$ 6,475		

**MEASURE B UNDESIGNATED FUND RESERVE**

**Directions:**

Use the expandable grouped rows (+/- sign on left of cell 463) to enter the amount of undesignated funding per annual fiscal year. Undesignated funds are for general transportation needs such as match funding, project development, studies, or contingencies. This fund may not contain more than 10 percent of annual pass-through revenues.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	Potential uses for the dollars contained in this unreserved fund.
<b>Undesignated Funds</b>	\$ -	\$ -	\$ -	\$ -	\$ -	Unexpected Operational or Capital Expenses
<b>TOTAL UNDESIGNATED RESERVE</b>	\$ -	\$ -	\$ -	\$ -	\$ -	

**TOTAL MEASURE B SUMMARY**

*(Planned Projects Unreserved Funds + Reserve Funds)*

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL
FY 12-13 MB Planned Projects	\$ 25,002	\$ -	\$ -	\$ -	\$ 25,002
MB Capital Fund Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
MB Operational Fund Reserve	\$ 6,475	\$ -	\$ -	\$ -	\$ 6,475
MB Undesignated Fund Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL MEASURE B</b>	\$ 31,477	\$ -	\$ -	\$ -	\$ 31,477

<b>FY 11-12 Measure B Ending Pass-through Balance</b> <i>(From ending balance Table 1: Column E)</i>	\$ 6,475
<b>FY 12-13 Estimated Pass-through Revenue</b> <i>(Based on FY 11-12 Revenues Table 1: Column B inflated by 3%)</i>	\$ 25,002
<b>FY 12-13 Revenue Total</b>	\$ 31,477